



**Notice of Service Interruption/Area Closure
Western University
Facilities Management**

Client Services 519-661-3304 (fmhelp@uwo.ca)

Submit by E-mail
Print Form

Date of Interruption/Closure: Time(s):

Building(s) Affected: #1 #2
 #3 #4
 Areas/Rooms Affected Alternate Route/Service:


Service to be interrupted: #1 #2
 #3 #4
 Description/Reason for Project:

Requester: Date of Request:

Supervising Tradesperson: Unit:
 Trade Manager: Unit: Date:

Contractor: Phone #
 Coordinator/Project Manager: Phone # Date:

Reviewed by Trade Manager(s)/Shop(s) Affected:

Name:	Date:	Name:	Date:
Signature/Stamp:		Signature/Stamp: 	Digitally signed by MDJ DN: cn=MDJ, o, ou, email=mdejager@uwo.ca, c=US Date: 2018.04.03 14:32:35 -04'00'
Name:	Date:	Principal Occupants:	
Signature/Stamp:		Name: Marek Klikiewicz	Ext. <input type="text"/> Date: Apr 3, 2018
Name:	Date:	Name: Chuck Mathies	Ext. 86716 Date: <input type="text"/>
Signature/Stamp:		Name:	Ext. Date:
Name:	Date:	Name:	Ext. Date:
Signature/Stamp:		Approval to Proceed: <input type="checkbox"/> Date: <input type="text"/>	
Name:	Date:	<div style="border: 2px solid green; padding: 5px; text-align: center;"> <p>APPROVED By Dan Trudgeon at 3:00 pm, Apr 03, 2018</p> </div>	
Signature/Stamp:			

Notes: **This has been arranged directly with Marek (WSRC staff). He is issuing an internal memo to staff.
 This should NOT affect TRAC.
 No trade assistance required.
 WTS is hiring the contractor (Troy).**