



**Notice of Service Interruption/Area Closure**  
**Western University**  
**Facilities Management**  
**Client Services 519-661-3304 (fmhelp@uwo.ca)**

Submit by E-mail  
 Print Form

Date of Interruption/Closure: <input type="text" value="6/13/16 - 6/15/16"/>	Time(s): <input type="text" value="2:00PM on the 13th - 2:00PM on the 15th"/>
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Building(s) Affected: #1  #2   
 #3  #4

Areas/Rooms Affected Alternate Route/Service:

Service to be interrupted: #1  #2   
 #3  #4

Description/Reason for Project:

Requester:  Date of Request:

Supervising Tradesperson:  Unit:

Trade Supervisor:  Unit:  Date:

Contractor:  Phone #:

Coordinator/Project Manager:  Phone #:  Date:

**Reviewed by Trade Supervisor(s)/Shop(s) Affected:**

Name: <input type="text" value="WES"/> Date: <input type="text"/> Signature/Stamp: <input type="text" value="REVIEWED"/> <small>By Wayne Drummond (ppdwad@uwo.ca) at 9:30 am, May 27, 2016</small>	Name: <input type="text" value="Plumber Fitter Shop"/> Date: <input type="text"/> Signature/Stamp: <input type="text" value="REVIEWED"/> <small>By Dan Gyetval (dgyetval@uwo.ca) at 9:51 am, May 27, 2016</small>												
Name: <input type="text"/> Date: <input type="text"/> Signature/Stamp: <input type="text"/>	<b>Principal Occupants:</b> <table border="1" style="width:100%"> <tr><td>Name:</td><td>Ext.</td><td>Date:</td></tr> <tr><td>Name:</td><td>Ext.</td><td>Date:</td></tr> <tr><td>Name:</td><td>Ext.</td><td>Date:</td></tr> <tr><td>Name:</td><td>Ext.</td><td>Date:</td></tr> </table>	Name:	Ext.	Date:	Name:	Ext.	Date:	Name:	Ext.	Date:	Name:	Ext.	Date:
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Name: <input type="text"/> Date: <input type="text"/> Signature/Stamp: <input type="text"/>	Approval to Proceed: <input type="text"/> Date: <input type="text"/> <div style="border: 1px solid green; padding: 5px; text-align: center;"> <b>APPROVED</b>  <small>By Justin DeGurse (jdegurs3@uwo.ca) at 11:51 am, Jun 01, 2016</small> </div>												
Name: <input type="text"/> Date: <input type="text"/> Signature/Stamp: <input type="text"/>													

Notes: