



**Notice of Service Interruption/Area Closure**  
**Western University**  
**Facilities Management**  
**Client Services 519-661-3304 (fmhelp@uwo.ca)**

Submit by E-mail  
 Print Form

Date of Interruption/Closure:  Time(s):

Building(s) Affected: #1  #2   
 #3  #4

Areas/Rooms Affected Alternate Route/Service:

Service to be interrupted: #1  #2   
 #3  #4

Description/Reason for Project:

Requester:  Date of Request:

Supervising Tradesperson:  Unit:

Trade Manager:  Unit:  Date:

Contractor:  Phone #

Coordinator/Project Manager:  Phone #  Date:

Reviewed by Trade Manager(s)/Shop(s) Affected:

Name: <input type="text" value="Fire Safety"/>	Date: <input type="text" value="Jul 12, 2016"/>	Name: <input type="text"/>	Date: <input type="text"/>
--	---	----------------------------	----------------------------

Signature/Stamp: **REVIEWED**  
*By Frank (ffaroni@uwo.ca) at 2:07 pm, Jul 12, 2016*

Signature/Stamp:

Name:  Date:

Signature/Stamp: **APPROVED**

Principal Occupants:

Name: <input type="text"/>	Ext. <input type="text"/>	Date: <input type="text"/>
Name: <input type="text"/>	Ext. <input type="text"/>	Date: <input type="text"/>
Name: <input type="text"/>	Ext. <input type="text"/>	Date: <input type="text"/>
Name: <input type="text"/>	Ext. <input type="text"/>	Date: <input type="text"/>

Name:  Date:

Signature/Stamp:

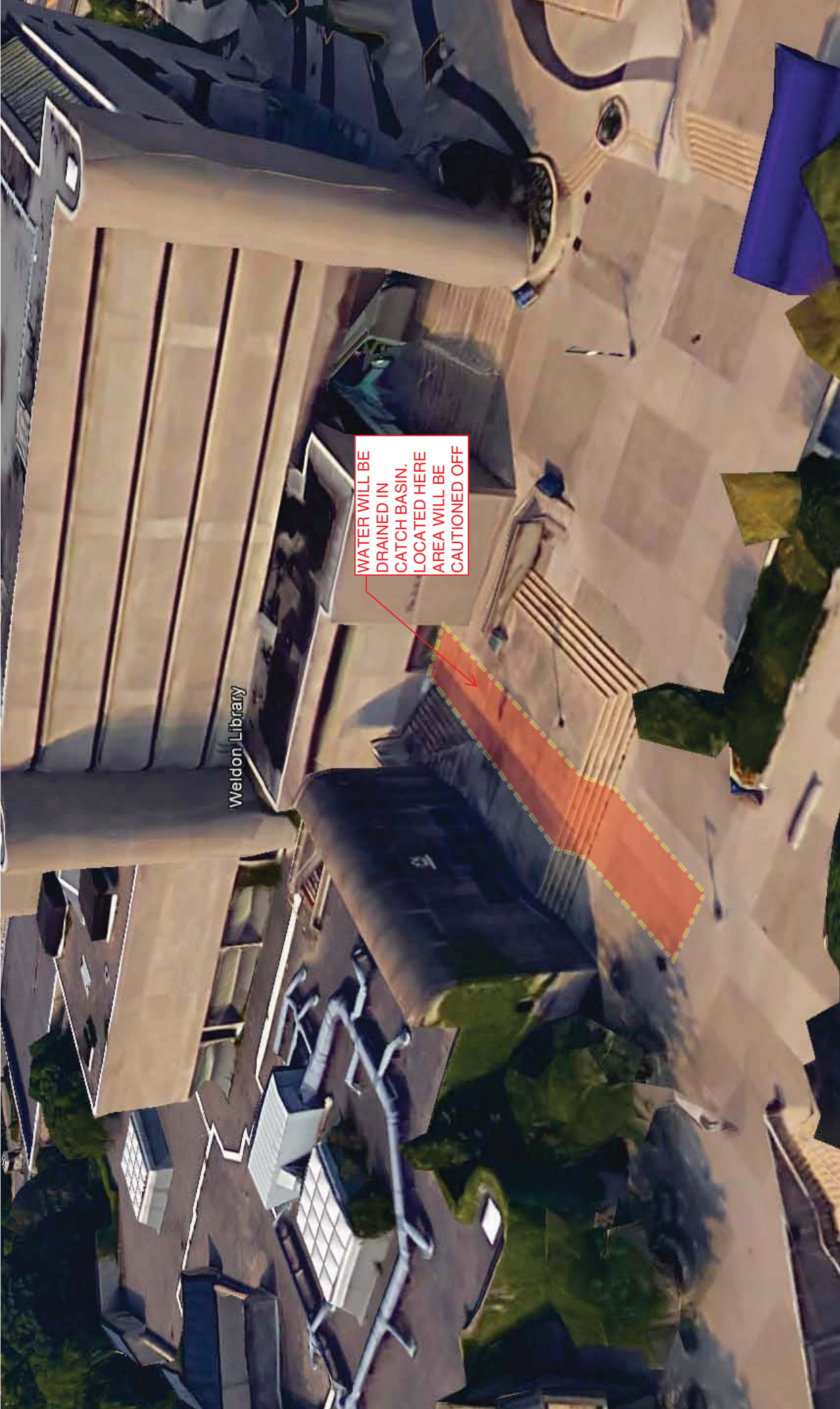
Approval to Proceed:  Date:

Name:  Date:

**APPROVED**  
*By Justin DeGurse (jdegurs3@uwo.ca) at 2:33 pm, Jul 12, 2016*

Signature/Stamp:

Notes:



Weldon Library

WATER WILL BE  
DRAINED IN  
CATCH BASIN.  
LOCATED HERE  
AREA WILL BE  
CAUTIONED OFF