



**Notice of Service Interruption/Area Closure  
Western University  
Facilities Management**

**Client Services 519-661-3304 (fmhelp@uwo.ca)**

Submit by E-mail  
Print Form



Date of Interruption/Closure

Time(s):

Building(s) Affected: #1  #2   
#3  #4

Areas/Rooms Affected Alternate Route/Service:  
  
The bells will sound during the test but there is no need to leave the building. However, treat all fire alarms outside of these times as REAL and EVACUATE the building.

Service to be interrupted: #1  #2   
#3  #4

Description/Reason for Project:

Requester:  Date of Request:

Supervising Tradesperson:  Unit:

Trade Manager:  Unit:  Date:

Contractor:  Phone #

Coordinator/Project Manager:  Phone #  Date:

Reviewed by Trade Manager(s)/Shop(s) Affected:

Name: <input type="text" value="Fire Safety"/>	Date: <input type="text" value="Feb 6, 2018"/>	Name: <input type="text" value="Electrical Shop"/>	Date: <input type="text" value="Feb 6, 2018"/>
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Signature/Stamp:

Signature/Stamp:   
By Heather Zavitz (hzavitz@uwo.ca) at 10:53 pm, Feb 06, 2018

Name:  Date:

Principal Occupants:

Name: <input type="text"/>	Ext. <input type="text"/>	Date: <input type="text"/>
Name: <input type="text"/>	Ext. <input type="text"/>	Date: <input type="text"/>
Name: <input type="text"/>	Ext. <input type="text"/>	Date: <input type="text"/>
Name: <input type="text"/>	Ext. <input type="text"/>	Date: <input type="text"/>

Signature/Stamp:

Name:  Date:

Signature/Stamp:

Name:  Date:

Signature/Stamp:

Approval to Proceed:  Date:

By Dan Trudgeon (dtrudgeo@uwo.ca) at 7:34 am, Feb 08, 2018

Notes: