



Notice of Service Interruption/Area Closure
Western University
Facilities Management
Client Services 519-661-3304 (fmhelp@uwo.ca)

Submit by E-mail
 Print Form

Date of Interruption/Closure: <input type="text" value="Apr 10, 2018"/>	Time(s): <input type="text" value="7:00am - 8:00am"/>
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Building(s) Affected: #1 #2
 #3 #4

Areas/Rooms Affected Alternate Route/Service:
 Entire building.
 The bells will sound during the test but there is no need to leave the building. However, treat all fire alarms outside of these times as REAL and EVACUATE the building.

Service to be interrupted: #1 #2
 #3 #4

Description/Reason for Project:
 Fire Alarm Bell Test.

Requester: Date of Request:

Supervising Tradesperson: Unit:

Trade Manager: Unit: Date:

Contractor: Phone #

Coordinator/Project Manager: Phone # Date:

Reviewed by Trade Manager(s)/Shop(s) Affected:

Name: <input type="text" value="Electrical Shop"/> Date: <input type="text" value="Apr 4, 2018"/> Signature/Stamp: <input type="text" value="Heather Zaitz"/>	Name: <input type="text" value="Fire Safety"/> Date: <input type="text" value="Apr 4, 2018"/> Signature/Stamp: REVIEWED <small>By Mark Widmeyer (mwidmey@uwo.ca) at 6:11 am, Apr 05, 2018</small>												
Name: <input type="text"/> Date: <input type="text"/> Signature/Stamp: <input type="text"/>	Principal Occupants: <table border="1" style="width:100%"> <tr><td>Name:</td><td>Ext.</td><td>Date:</td></tr> <tr><td>Name:</td><td>Ext.</td><td>Date:</td></tr> <tr><td>Name:</td><td>Ext.</td><td>Date:</td></tr> <tr><td>Name:</td><td>Ext.</td><td>Date:</td></tr> </table>	Name:	Ext.	Date:	Name:	Ext.	Date:	Name:	Ext.	Date:	Name:	Ext.	Date:
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Name: <input type="text"/> Date: <input type="text"/> Signature/Stamp: <input type="text"/>	Approval to Proceed: <input type="text"/> Date: <input type="text"/> <div style="border: 2px solid green; padding: 5px; text-align: center;"> APPROVED <small>By Dan Trudgeon (dtrudgeo@uwo.ca) at 2:15 pm, Apr 06, 2018</small> </div>												
Name: <input type="text"/> Date: <input type="text"/> Signature/Stamp: <input type="text"/>													

Notes: