



Western UNIVERSITY • CANADA

Notice of Service Interruption/Area Closure Western University Facilities Management

Service Centre 519-661-3304 (fmhelp@uwo.ca)

Submit by E-mail

Print Form

Date of Interruption/Closure: <input type="text" value="Oct 16, 2014"/>	Time(s): <input type="text" value="7:00am - 8:00am"/>
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Building(s) Affected: #1 <input type="text" value="University Community Centre"/>	#2 <input type="text"/>
#3 <input type="text"/>	#4 <input type="text"/>

Areas/Rooms Affected Alternate Route/Service:
 Fire alarm bell test.
 During the test the bells will sound but there is no need to leave the building. However, treat all fire alarms outside of these times as REAL and EVACUATE THE BUILDING.

Service to be interrupted: #1 <input type="text" value="Fire Alarm Bell Test"/>	#2 <input type="text"/>
#3 <input type="text"/>	#4 <input type="text"/>

Description/Reason for Project:
 To test speakers in the Wave

Requester: <input type="text" value="Heather Zavitz"/>	Date of Request: <input type="text" value="Oct 15, 2014"/>
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Supervising Tradesperson: <input type="text" value="Heather Zavitz"/>	Unit: <input type="text" value="Electrical"/>
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Trade Supervisor: <input type="text" value="Doug Johnson"/>	Unit: <input type="text" value="Electrical"/>	Date: <input type="text" value="Oct 15, 2014"/>
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Contractor: <input type="text"/>	Phone #: <input type="text"/>
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Coordinator/Project Manager: <input type="text"/>	Phone #: <input type="text"/>	Date: <input type="text"/>
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Reviewed by Trade Supervisor(s)/Shop(s) Affected:			
Name: <input type="text" value="Heather Zavitz"/>	Date: <input type="text" value="Oct 15, 2014"/>	Name: <input type="text" value="Fire Safety"/>	Date: <input type="text" value="Oct 15, 2014"/>

Signature/Stamp: <input type="text" value="Heather Zavitz"/>	Signature/Stamp: <input type="text" value="APPROVED"/>
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Reviewed by:		Principal Occupants:		
Name: <input type="text"/>	Date: <input type="text"/>	Name: <input type="text"/>	Ext. <input type="text"/>	Date: <input type="text"/>
Signature/Stamp: <input type="text"/>		Name: <input type="text"/>	Ext. <input type="text"/>	Date: <input type="text"/>
		Name: <input type="text"/>	Ext. <input type="text"/>	Date: <input type="text"/>

Approval to Proceed: <input type="text"/>	Date: <input type="text"/>	Approval to Proceed: <input type="text"/>	Date: <input type="text"/>
<div style="border: 2px solid green; padding: 10px; display: inline-block;"> <p>APPROVED</p> <p>By Dan Trudgeon (fminterr@uwo.ca) at 1:35 pm, Oct 15, 2014</p> </div>			

Notes: Occupants will not need to leave the building during the above test. Fire alarms outside of this time should be treated as a real fire!