



Notice of Service Interruption/Area Closure
Western University
Facilities Management
Client Services 519-661-3304 (fmhelp@uwo.ca)

Submit by E-mail
 Print Form

Date of Interruption/Closure: Time(s):

Building(s) Affected: #1 #2
 #3 #4

Areas/Rooms Affected Alternate Route/Service:

Service to be interrupted: #1 #2
 #3 #4

Description/Reason for Project:

Requester: Date of Request:

Supervising Tradesperson: Unit:

Trade Manager: Unit: Date:

Contractor: Phone #

Coordinator/Project Manager: Phone # Date:

Reviewed by Trade Manager(s)/Shop(s) Affected:

Name: Electrical Shop	Date:	Name: Fire Safety	Date:
Signature/Stamp: REVIEWED <small>By Heather Zavitz (hzavitz@uwo.ca) at 3:44 pm, May 09, 2017</small>		Signature/Stamp: REVIEWED <small>By Jenn Romyn (jromyn2@uwo.ca) at 11:26 am, May 10, 2017</small>	
Name: Plumber / Fitter Shop	Date:	Principal Occupants:	
Signature/Stamp: REVIEWED <small>By Dan Gyetval (dgyetval@uwo.ca) at 3:45 pm, May 09, 2017</small>		Name:	Ext. Date:
Name: WES Control	Date:	Name:	Ext. Date:
Signature/Stamp: REVIEWED <small>By Wayne Drummond (ppdwad@uwo.ca) at 12:53 pm, May 10, 2017</small>		Name:	Ext. Date:
Name:	Date:	Approval to Proceed: <input type="text"/> Date: <input type="text"/>	
Signature/Stamp:		<div style="border: 1px solid green; padding: 5px; text-align: center;"> <b style="font-size: 24px; color: green;">APPROVED <small>By Dan Trudgeon (dtrudgeo@uwo.ca) at 10:15 am, May 15, 2017</small> </div>	
Name:	Date:		

Notes: **Note: emergency power will not be affected by this outage. Attached is the order of operations. ITS rooms 13 and 34 IT equipment will not be affected by this outage. Other equipment in these rooms may be affected - cooling equipment in particular. DHW heater and chilled water pumps that serve SLB NE block will have a 4 hour outage.**