



**Notice of Service Interruption/Area Closure**  
**Western University**  
**Facilities Management**  
 Client Services 519-661-3304 (fmhelp@uwo.ca)

Submit by E-mail  
 Print Form

Date of Interruption/Closure:  Time(s):

Building(s) Affected: #1  #2   
 #3  #4   
 Areas/Rooms Affected Alternate Route/Service:

Service to be interrupted: #1  #2   
 #3  #4   
 Description/Reason for Project:

Requester:  Date of Request:

Supervising Tradesperson:  Unit:   
 Trade Manager:  Unit:  Date:

Contractor:  Phone #:   
 Coordinator/Project Manager:  Phone #:  Date:

Reviewed by Trade Manager(s)/Shop(s) Affected:

Name:	Date:	Name:	Date:
Signature/Stamp:		Signature/Stamp:	

  

Name:	Date:	Principal Occupants:	
Signature/Stamp:		Name:	Ext.:
		Name:	Ext.:
		Name:	Ext.:
		Name:	Ext.:
		Name:	Ext.:

Approval to Proceed:  Date:

APPROVED

By Dan Trudgeon at 1:56 pm, Nov 20, 2017

Notes:

Emergency Exit Only

