



Notice of Service Interruption/Area Closure
Western University
Facilities Management
Client Services 519-661-3304 (fmhelp@uwo.ca)

Submit by E-mail
 Print Form

Date of Interruption/Closure: Time(s):

Building(s) Affected: #1 #2
 #3 #4
 Areas/Rooms Affected Alternate Route/Service:

Service to be interrupted: #1 #2
 #3 #4
 Description/Reason for Project:

Requester: Date of Request:

Supervising Tradesperson: Unit:

Trade Manager: Unit: Date:

Contractor: Phone #

Coordinator/Project Manager:  Phone # Date:

Reviewed by Trade Manager(s)/Shop(s) Affected:

Name: <input type="text" value="Electrical / Mechanical Shop"/>	Date: <input type="text" value="Apr 10, 2018"/>	Name: <input type="text" value="WES Control"/>	Date: <input type="text" value="Apr 10, 2018"/>
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Signature/Stamp: **REVIEWED**
 By Mike Howard (mhoward3@uwo.ca) at 3:39 pm, Apr 10, 2018

Signature/Stamp: **RECEIVED**
 By Wayne Drummond (ppdwad@uwo.ca) at 2:33 pm, Apr 10, 2018

Name:
 Signature/Stamp:
 Date:

Principal Occupants:

Name: <input type="text"/>	Ext. <input type="text"/>	Date: <input type="text"/>
Name: <input type="text"/>	Ext. <input type="text"/>	Date: <input type="text"/>
Name: <input type="text"/>	Ext. <input type="text"/>	Date: <input type="text"/>
Name: <input type="text"/>	Ext. <input type="text"/>	Date: <input type="text"/>

Name:
 Signature/Stamp:
 Date:

Approval to Proceed: Date:

Name:
 Signature/Stamp:

APPROVED
 By Dan Trudgeon (dtrudgeo@uwo.ca) at 3:39 pm, Apr 10, 2018

Notes: