



**Notice of Service Interruption/Area Closure**  
**Western University**  
**Facilities Management**  
**Client Services 519-661-3304 (fmhelp@uwo.ca)**

Submit by E-mail

Print Form

Date of Interruption/Closure

Time(s):

Building(s) #1

#2

Affected:

#3

#4

Areas/Rooms Affected Alternate Route/Service:

9th & 10th floor roof shutdowns.  
Rooms 3245B, 9215, 9238.

Service to be interrupted: #1

#2

#3

#4

Description/Reason for Project:

REPAIRING DAMAGED roof on 10th floor.

Requester:

Date of Request:

Supervising Tradesperson:

Unit:

Trade Supervisor:

Unit:

Date:

Contractor:

Phone #

Coordinator/Project Manager:

Phone #

Date:

Reviewed by Trade Supervisor(s)/Shop(s) Affected:

Name:

Date:

Signature/  
Stamp:

Signature/  
Stamp:

**RECEIVED**

By Dan Larkin (dlarkin@uwo.ca) at 12:04 pm, May 10, 2018

Name:

Date:

Signature/  
Stamp:

**REVIEWED**

By Mike Howard (mhoward3@uwo.ca) at 8:22 am, May 10, 2018

Name:

Date:

Signature/  
Stamp:

Name:

Date:

Signature/  
Stamp:

Principal Occupants:

Name:

Ext.

Date:

Name:

Ext.

Date:

Name:

Ext.

Date:

Name:

Ext.

Date:

Approval to Proceed:

Date:

**APPROVED**

By Dara Gomez (dgomez5@uwo.ca) at 10:50 am, May 10, 2018

Notes: