



Notice of Service Interruption/Area Closure
Western University
Facilities Management
Client Services 519-661-3304 (fmhelp@uwo.ca)

Submit by E-mail
 Print Form

Date of Interruption/Closure: Time(s):

Building(s) Affected: #1 #2
 #3 #4

Areas/Rooms Affected Alternate Route/Service:
 Entire building.
 During the test bells will sound but there is no need to leave the building. However, treat all fire alarms outside of these times as REAL and EVACUATE THE BUILDING. All rooms must be entered to verify that the signaling device functions properly.

Service to be interrupted: #1 #2
 #3 #4

Description/Reason for Project:
 To test speakers on Maitland side.

Requester: Date of Request:

Supervising Tradesperson: Unit:

Trade Manager: Unit: Date:

Contractor: Phone #:

Coordinator/Project Manager: Phone #: Date:

Reviewed by Trade Manager(s)/Shop(s) Affected:

Name: Fire Safety	Date: Oct 7, 2016	Name: Housing	Date: Oct 7, 2016
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Signature/Stamp: **REVIEWED**
 By Frank (ffaroni@uwo.ca) at 7:48 am, Oct 07, 2016

Signature/Stamp: **APPROVED**
 By Chris Yeo (cyeo3@uwo.ca) at 8:44 am, Oct 07, 2016

Name: Date:

Principal Occupants:

Signature/Stamp:

Name: Ext. Date:

Name: Date:

Name: Ext. Date:

Signature/Stamp:

Name: Ext. Date:

Name: Date:

Name: Ext. Date:

Signature/Stamp:

Approval to Proceed: Date:
APPROVED
 By Dan Trudgeon (dtrudgeo@uwo.ca) at 3:45 pm, Oct 07, 2016

Notes: Occupants are not required to leave during this time. Please treat all alarms outside of this time as a real fire. Signs will be posted 24hr prior to test.