



Western
UNIVERSITY • CANADA

Notice of Service Interruption/Area Closure Western University Facilities Management

Service Centre 519-661-3304 (fmhelp@uwo.ca)

Submit by E-mail

Print Form

Date of Interruption/Closure	<input type="text" value="Jun 25, 2015"/>	Time(s):	<input type="text" value="2:00 pm - 8:30 pm"/>
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Building(s) Affected:	#1 <input type="text" value="Somerville House"/>	#2 <input type="text"/>
	#3 <input type="text"/>	#4 <input type="text"/>

Areas/Rooms Affected Alternate Route/Service:

Service to be interrupted:	#1 <input type="text" value="Kitchen Exhaust System"/>	#2 <input type="text"/>
	#3 <input type="text"/>	#4 <input type="text"/>

Description/Reason for Project:

Requester: Date of Request:

Supervising Tradesperson: Unit:

Trade Supervisor: Unit: Date:

Contractor: Phone #

Coordinator/Project Manager: Phone # Date:

Reviewed by Trade Supervisor(s)/Shop(s) Affected:

Name:	Date:	Name:	Date:
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Signature/Stamp:	<input type="text"/>	Signature/Stamp:	<input type="text"/>

Reviewed by:	Principal Occupants:		
Name:	Name:	Ext.:	Date:
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Date:	Name:	Ext.:	Date:
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Signature/Stamp:	Name:	Ext.:	Date:
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Name:	Ext.:	Date:
	<input type="text"/>	<input type="text"/>	<input type="text"/>

Approval to Proceed: Date: Approval to Proceed: Date:

APPROVED
By Dan Trudgeon at 1:33 pm, May 14, 2015

Notes: