



**Notice of Service Interruption/Area Closure**  
**Western University**  
**Facilities Management**  
**Client Services 519-661-3304 (fmhelp@uwo.ca)**

Submit by E-mail  
 Print Form

Date of Interruption/Closure: <input type="text" value="Sept. 22 through 26 inclusive"/>	Time(s): <input type="text" value="08:00 a.m. to 5:00 p.m. daily"/>
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Building(s) Affected:

#1 <input type="text" value="ELBORN COLLEGE (EC)"/>	#2 <input type="text" value="LONDON MUSEUM OF ARCHAEOLOGY (MUS)"/>
#3 <input type="text" value="LIDAR (LID)"/>	#4 <input type="text" value="ELGINFIELD OBSERVATORY (ELGO)"/>

Areas/Rooms Affected Alternate Route/Service:

Service to be interrupted:

#1 <input type="text"/>	#2 <input type="text"/>
#3 <input type="text"/>	#4 <input type="text"/>

Description/Reason for Project:

Requester:  Date of Request:

Supervising Tradesperson:  Unit:

Trade Supervisor:  Unit:  Date:

Contractor:  Phone #:

Coordinator/Project Manager:  Phone #:  Date:

Reviewed by Trade Supervisor(s)/Shop(s) Affected:

Name: <input type="text"/>	Name: <input type="text"/>
Date: <input type="text"/>	Date: <input type="text"/>
Signature/Stamp: <input type="text"/>	Signature/Stamp: <input type="text"/>

Principal Occupants:

Name: <input type="text"/>	Ext. <input type="text"/>	Date: <input type="text"/>
Name: <input type="text"/>	Ext. <input type="text"/>	Date: <input type="text"/>
Name: <input type="text"/>	Ext. <input type="text"/>	Date: <input type="text"/>
Name: <input type="text"/>	Ext. <input type="text"/>	Date: <input type="text"/>

Approval to Proceed:  Date:

**APPROVED**  
 By Dan Trudgeon at 1:26 pm, Sep 19, 2014

Notes: