



Notice of Service Interruption/Area Closure
Western University
Facilities Management
Client Services 519-661-3304 (fmhelp@uwo.ca)

Submit by E-mail

Print Form

Date of Interruption/Closure

Time(s):

Building(s) #1

#2

Affected:

#3

#4

Areas/Rooms Affected Alternate Route/Service:

All rooms must be entered to verify that the signaling bell device functions properly. The bells will sound during the test but there is no need to leave the building. However, treat all fire alarms outside of these times as REAL and EVACUATE the building.

Service to be interrupted: #1

#2

#3

#4

Description/Reason for Project:

Annual Fire Alarm Bell Test

Requester:

Date of Request:

Supervising Tradesperson:

Unit:

Trade Supervisor:

Unit:

Date:

Contractor:

Phone #

Coordinator/Project Manager:

Phone #

Date:

Reviewed by Trade Supervisor(s)/Shop(s) Affected:

Name:

Date:

Name:

Date:

Signature/
Stamp:

Mark Widmeyer

Signature/
Stamp:

Name:

Date:

Principal Occupants:

Signature/
Stamp:

APPROVED

Name:

Ext.

Date:

Name:

Ext.

Date:

Name:

Ext.

Date:

Name:

Ext.

Date:

Signature/
Stamp:

Name:

Date:

Signature/
Stamp:

Approval to Proceed:

Date:

APPROVED

By Dara Gomez (dgomez5@uwo.ca) at 3:05 pm, May 09, 2018

Notes: