



Notice of Service Interruption/Area Closure
Western University
Facilities Management
Client Services 519-661-3304 (fmhelp@uwo.ca)

Submit by E-mail
 Print Form

Date of Interruption/Closure: Time(s):

Building(s) Affected: #1 #2
 #3 #4

Areas/Rooms Affected Alternate Route/Service:
 Entire Building.
 During the test bells will sound but there is no need to leave the building. However, treat all fire alarms outside of these times as REAL and EVACUATE THE BUILDING. All rooms must be entered to verify that the signaling device functions properly.

Service to be interrupted: #1 #2
 #3 #4

Description/Reason for Project:
 To perform audible test.

Requester: Date of Request:

Supervising Tradesperson: Unit:

Trade Manager: Unit: Date:

Contractor: Phone #:

Coordinator/Project Manager: Phone #: Date:

Reviewed by Trade Manager(s)/Shop(s) Affected:

Name: Fire Safety	Date: Oct 7, 2016	Name:	Date:
Signature/Stamp: REVIEWED <small>By Frank (ffaroni@uwo.ca) at 7:51 am, Oct 07, 2016</small>		Signature/Stamp:	
Name:	Date:	Principal Occupants:	
Signature/Stamp:		Name:	Ext. Date:
Name:	Date:	Name:	Ext. Date:
Signature/Stamp:		Name:	Ext. Date:
Name:	Date:	Name:	Ext. Date:
Signature/Stamp:		Approval to Proceed: <input type="text"/> Date: <input type="text"/>	
Name:	Date:	<div style="border: 2px solid green; padding: 5px; text-align: center;"> APPROVED <small>By Dan Trudgeon (dtrudgeo@uwo.ca) at 1:59 pm, Oct 07, 2016</small> </div>	
Signature/Stamp:			

Notes: Occupants are not required to leave the building during this time. Please treat all other alarms outside of this time as a real fire. Signs will be posted 24 hour prior to test.