



Notice of Service Interruption/Area Closure
Western University
Facilities Management
Client Services 519-661-3304 (fmhelp@uwo.ca)

Submit by E-mail

Print Form

Date of Interruption/Closure

Time(s):

Building(s) Affected: #1

#2

#3

#4

Areas/Rooms Affected Alternate Route/Service:

Elevator B on service.
Elevator A is the alternate accessible route, please see attached floor plan.

Service to be interrupted: #1

#2

#3

#4

Description/Reason for Project:

Elevator B will be put into service intermittently during the move of FIMS out of NCB to FNB. Moves are scheduled to begin December 5 and continue until December 23. Elevator will be put back into service when not in use by the movers.

Requester:

Date of Request:

Supervising Tradesperson:

Unit:

Trade Manager:

Unit:

Date:

Contractor:

Phone #

Coordinator/Project Manager:

Phone #

Date:

Reviewed by Trade Manager(s)/Shop(s) Affected:

Name: Date:

Signature/
Stamp:

APPROVED

By Steve MacKay (smackay@uwo.ca) at 8:09 am, Dec 02, 2016

Name: Date:

Signature/
Stamp:

Name: Date:

Signature/
Stamp:

Name: Date:

Signature/
Stamp:

Name: Date:

Signature/
Stamp:

Principal Occupants:

Name: Ext. Date:

Name: Ext. Date:

Name: Ext. Date:

Name: Ext. Date:

Approval to Proceed:

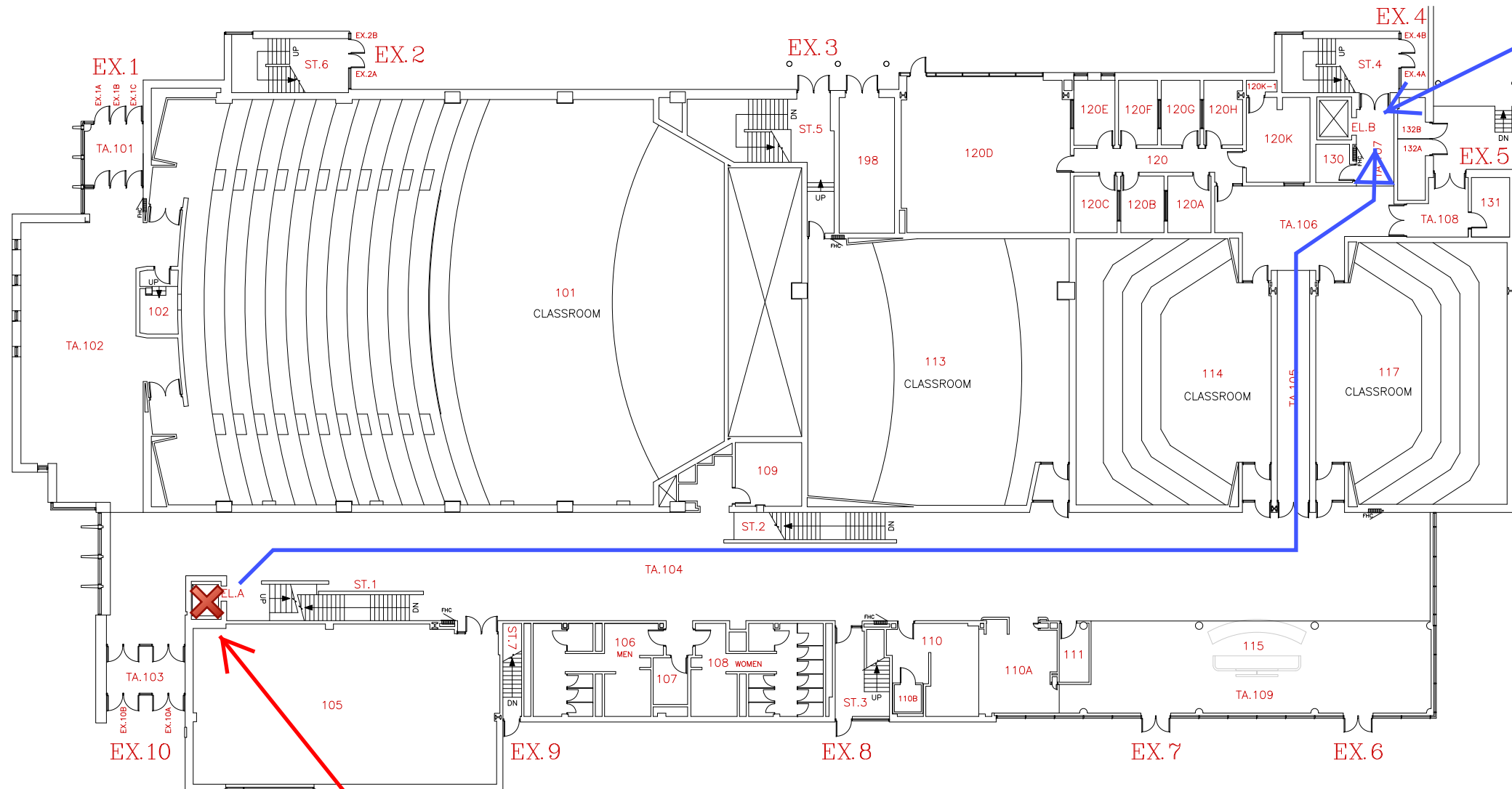
Date:

APPROVED

By Dan Trudgeon (dtrudgeo@uwo.ca) at 8:22 am, Dec 02, 2016

Notes:

Alternate,
Elevator B



Elevator A to
be on Service