



**Notice of Service Interruption/Area Closure**  
**Western University**  
**Facilities Management**  
**Client Services 519-661-3304 (fmhelp@uwo.ca)**

Submit by E-mail  
 Print Form

Date of Interruption/Closure:  Time(s):

Building(s) Affected: #1  #2   
 #3  #4

Areas/Rooms Affected Alternate Route/Service:

Service to be interrupted: #1  #2   
 #3  #4

Description/Reason for Project:

Requester:  Date of Request:

Supervising Tradesperson:  Unit:

Trade Supervisor:  Unit:  Date:

Contractor:  Phone #:

Coordinator/Project Manager:  Phone #:  Date:

Reviewed by Trade Supervisor(s)/Shop(s) Affected:

Name: <b>WES Control</b>	Date: <b>Nov 12, 2015</b>	Name:	Date:
Signature/Stamp: <b>REVIEWED</b> <small>By Jesse Atkinson (jatkin48@uwo.ca) at 8:52 am, Nov 16, 2015</small>		Signature/Stamp:	
Name:	Date:	Principal Occupants:	
Signature/Stamp:		Name:	Ext. Date:
Name:	Date:	Name:	Ext. Date:
Signature/Stamp:		Name:	Ext. Date:
Name:	Date:	Name:	Ext. Date:
Signature/Stamp:		Approval to Proceed: <input type="text"/>	
Name:	Date:	<b>APPROVED</b> <small>By Dan Trudgeon (fminterr@uwo.ca) at 11:10 am, Nov 18, 2015</small>	

Notes: