



Notice of Service Interruption/Area Closure
Western University
Facilities Management
Client Services 519-661-3304 (fmhelp@uwo.ca)

Submit by E-mail
 Print Form

Date of Interruption/Closure: Time(s):

Building(s) Affected: #1 #2
 #3 #4

Areas/Rooms Affected Alternate Route/Service:
 HVAC systems serving entire building.
 All supply and exhaust systems in building; including fumehoods.
 Possible steam interruption affecting domestic hot water.

Service to be interrupted: #1 #2
 #3 #4

Description/Reason for Project:
 Control system upgrade.

Requester: Date of Request:

Supervising Tradesperson: Unit:

Trade Manager: Unit: Date:

Contractor: Phone #:

Coordinator/Project Manager: Phone #: Date:

Reviewed by Trade Manager(s)/Shop(s) Affected:

Name: Electrical / Mechanical Shop	Date: Nov 21, 2016	Name: WES Control	Date: Nov 21, 2016
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Signature/Stamp:	Signature/Stamp: REVIEWED <small>By Wayne Drummond (ppdwad@uwo.ca) at 7:31 am, Nov 22, 2016</small>
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Name: _____ Date: _____

Principal Occupants:

Name:	Ext.:	Date:
Name:	Ext.:	Date:
Name:	Ext.:	Date:
Name:	Ext.:	Date:

Approval to Proceed: _____ Date: _____

APPROVED
 By Dan Trudgeon (dtrudgeo@uwo.ca) at 3:47 pm, Nov 22, 2016

Notes: _____