



**Notice of Service Interruption/Area Closure**  
**Western University**  
**Facilities Management**  
**Client Services 519-661-3304 (fmhelp@uwo.ca)**

Submit by E-mail  
 Print Form

Date of Interruption/Closure:  Time(s):

Building(s) Affected: #1  #2   
 #3  #4   
 Areas/Rooms Affected Alternate Route/Service:

Service to be interrupted: #1  #2   
 #3  #4   
 Description/Reason for Project:

Requester:  Date of Request:

Supervising Tradesperson:  Unit:   
 Trade Manager:  Unit:  Date:

Contractor:  Phone #   
 Coordinator/Project Manager:  Phone #  Date:

Reviewed by Trade Manager(s)/Shop(s) Affected:

Name: Electrical Shop	Date:	Name:	Date:
Signature/Stamp:		Signature/Stamp:	
Name: Fire Safety	Date:	Principal Occupants:	
Signature/Stamp:		Name:	Ext. Date:
Name: Housing Building Services	Date:	Name:	Ext. Date:
Signature/Stamp: <b>APPROVED</b>		Name:	Ext. Date:
Name:	Date:	Approval to Proceed: <input type="text"/> Date: <input type="text"/>	
Signature/Stamp:		<b>APPROVED</b> By Andrew Merucci at 11:36 am, Feb 01, 2018	

Notes: