



Notice of Service Interruption/Area Closure
Western University
Facilities Management
Client Services 519-661-3304 (fmhelp@uwo.ca)

Submit by E-mail
 Print Form

Date of Interruption/Closure: <input type="text" value="Jul 21, 2016"/>	Time(s): <input type="text" value="7:00am - 8:00am"/>
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Building(s) Affected: #1 <input type="text" value="Richard Ivey Building (IVEY)"/>	#2 <input type="text"/>
#3 <input type="text"/>	#4 <input type="text"/>

Areas/Rooms Affected Alternate Route/Service:

Service to be interrupted: #1 <input type="text" value="Fire Alarm Bell Test"/>	#2 <input type="text"/>
#3 <input type="text"/>	#4 <input type="text"/>

Description/Reason for Project:

Requester: Date of Request:

Supervising Tradesperson: Unit:

Trade Supervisor: Unit: Date:

Contractor: Phone #:

Coordinator/Project Manager: Phone #: Date:

Reviewed by Trade Supervisor(s)/Shop(s) Affected:

Name: <input type="text" value="Electrical Shop"/>	Date: <input type="text" value="Jul 19, 2016"/>	Name: <input type="text"/>	Date: <input type="text"/>
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Signature/Stamp:	Signature/Stamp: <input style="width:100%" type="text"/>
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Name: <input type="text" value="Fire Safety"/>	Date: <input type="text" value="Jul 19, 2016"/>	Principal Occupants:	
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Signature/Stamp:	Name: <input type="text"/>	Ext.:	Date:
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Name: <input type="text"/>	Date: <input type="text"/>	Name: <input type="text"/>	Ext.:	Date:
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Signature/Stamp: <input style="width:100%" type="text"/>	Approval to Proceed: <input type="text"/>	Date: <input type="text"/>
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Name: <input type="text"/>	Date: <input type="text"/>	<div style="border: 2px solid green; border-radius: 15px; padding: 10px; display: inline-block;"> <p style="font-size: 24px; margin: 0;">APPROVED</p> <p style="font-size: 12px; margin: 0;">By Dan Trudgeon (dtrudgeo@uwo.ca) at 7:21 am, Jul 20, 2016</p> </div>
Signature/Stamp: <input style="width:100%" type="text"/>		

Notes: