



Notice of Service Interruption/Area Closure
Western University
Facilities Management
Client Services 519-661-3304 (fmhelp@uwo.ca)

Submit by E-mail

Print Form

Date of Interruption/Closure

Time(s):

Building(s) #1

#2

Affected:

#3

#4

Areas/Rooms Affected Alternate Route/Service:

All rooms must be entered to verify that the signaling bell device functions properly.
The bells will sound during the test but there is no need to leave the building. However, treat all fire alarms outside of these times as REAL and EVACUATE the building.

Service to be interrupted: #1

#2

#3

#4

Description/Reason for Project:

Annual Fire Alarm Bell Test.

Requester:

Date of Request:

Supervising Tradesperson:

Unit:

Trade Manager:

Unit:

Date:

Contractor:

Phone #

Coordinator/Project Manager:

Phone #

Date:

Reviewed by Trade Manager(s)/Shop(s) Affected:

Name:

Date:

Name:

Date:

Signature/
Stamp:

Signature/
Stamp:

Name:

Date:

Principal Occupants:

Signature/
Stamp:

Name:

Ext.

Date:

Name:

Name:

Ext.

Date:

Signature/
Stamp:

Name:

Ext.

Date:

Name:

Date:

Name:

Ext.

Date:

Signature/
Stamp:

Approval to Proceed:

Date:

APPROVED

By Dan Trudgeon at 1:54 pm, Nov 30, 2017

Notes: