



**Notice of Service Interruption/Area Closure**  
**Western University**  
**Facilities Management**  
**Client Services 519-661-3304 (fmhelp@uwo.ca)**

Submit by E-mail  
 Print Form

Date of Interruption/Closure:   Time(s):

Building(s) Affected: #1  #2   
 #3  #4

Areas/Rooms Affected Alternate Route/Service:

Service to be interrupted: #1  #2   
 #3  #4

Description/Reason for Project:

Requester:  Date of Request:


Supervising Tradesperson:  Unit:

Trade Supervisor:  Unit:  Date:

Contractor:  Phone #

Coordinator/Project Manager:  Phone #  Date:

Reviewed by Trade Supervisor(s)/Shop(s) Affected:

|   |   |   |  |
|---|---|---|--|
| Name: <input type="text" value="Parking &amp; Visitor Services"/> | Date: <input type="text" value="Jun 30, 2015"/> | Name: <input type="text" value="Electrical Shop"/>  | Date: <input type="text" value="Jun 30, 2015"/>      |
| Signature/Stamp: <input type="text" value="APPROVED"/>            |   | Signature/Stamp:  |  |
| Name: <input type="text"/>  | Date: <input type="text"/>                      | Principal Occupants:  |  |
| Signature/Stamp: <input type="text"/>                             |   | Name: <input type="text" value="Mark VanDen Bossche"/>  | Ext. <input type="text"/> Date: <input type="text"/> |
| Name: <input type="text"/>  | Date: <input type="text"/>                      | Name: <input type="text"/>  | Ext. <input type="text"/> Date: <input type="text"/> |
| Signature/Stamp: <input type="text"/>                             |   | Name: <input type="text"/>  | Ext. <input type="text"/> Date: <input type="text"/> |
| Name: <input type="text"/>  | Date: <input type="text"/>                      | Name: <input type="text"/>  | Ext. <input type="text"/> Date: <input type="text"/> |
| Signature/Stamp: <input type="text"/>                             |   | Approval to Proceed: <input type="text"/> Date: <input type="text"/>                                  |  |
| Name: <input type="text"/>  | Date: <input type="text"/>                      | <input type="text" value="APPROVED"/><br>By Dan Trudgeon (fminterr@uwo.ca) at 4:01 pm, Jul 03, 2015   |  |
| Signature/Stamp: <input type="text"/>                             |   |   |  |

Notes: