



Notice of Service Interruption/Area Closure
Western University
Facilities Management
Client Services 519-661-3304 (fmhelp@uwo.ca)

Submit by E-mail
 Print Form

Date of Interruption/Closure: Time(s):

Building(s) Affected: #1 #2
 #3 #4
 Areas/Rooms Affected Alternate Route/Service:

Service to be interrupted: #1 #2
 #3 #4
 Description/Reason for Project:

Requester: Date of Request:

Supervising Tradesperson: Unit:
 Trade Manager: Unit: Date:

Contractor: Phone #
 Coordinator/Project Manager: Phone # Date:

Reviewed by Trade Manager(s)/Shop(s) Affected:

Name: <input type="text" value="Electrical Shop"/>	Date: <input type="text" value="May 18, 2018"/>	Name: <input type="text" value="Plumber / Fitter Shop"/>	Date: <input type="text" value="May 18, 2018"/>
Signature/Stamp: <input type="text" value="REVIEWED"/> <small>By Heather Zavitz (hzavitz@uwo.ca) at 1:59 pm, May 18, 2018</small>		Signature/Stamp: <input type="text" value="REVIEWED"/> <small>By Dan Gyetvai (dgyetvai@uwo.ca) at 10:39 am, May 18, 2018</small>	
Name: <input type="text"/>	Date: <input type="text"/>	Principal Occupants:	
Signature/Stamp: <input type="text"/>		Name: <input type="text" value="Julie Birkle"/>	Ext. <input type="text"/> Date: <input type="text"/>
Name: <input type="text"/>	Date: <input type="text"/>	Name: <input type="text"/>	Ext. <input type="text"/> Date: <input type="text"/>
Signature/Stamp: <input type="text"/>		Name: <input type="text"/>	Ext. <input type="text"/> Date: <input type="text"/>
Name: <input type="text"/>	Date: <input type="text"/>	Name: <input type="text"/>	Ext. <input type="text"/> Date: <input type="text"/>
Signature/Stamp: <input type="text"/>		Approval to Proceed: <input type="text"/> Date: <input type="text"/>	
Name: <input type="text"/>	Date: <input type="text"/>	<input type="text" value="APPROVED"/> <small>By Dara Gomez (dgomez5@uwo.ca) at 1:57 pm, May 22, 2018</small>	
Signature/Stamp: <input type="text"/>			

Notes: **1. Wednesday morning- noise during the removal of existing terrazzo and concrete floor**
2. Friday morning before occupants start day - connect into the sanitary and storm lines
3. Inspection, backfill to happen early the following week.
4. Contractor will provide temporary plywood floor until installation of finish floor.

