



Notice of Service Interruption/Area Closure
Western University
Facilities Management
Client Services 519-661-3304 (fmhelp@uwo.ca)

Submit by E-mail
 Print Form

Date of Interruption/Closure: Time(s):

Building(s) Affected: #1 #2
 #3 #4
 Areas/Rooms Affected Alternate Route/Service:

Service to be interrupted: #1 #2
 #3 #4
 Description/Reason for Project:

Requester: Date of Request:

Supervising Tradesperson: Unit:
 Trade Manager: Unit: Date:

Contractor: Phone #
 Coordinator/Project Manager: Phone # Date:

Reviewed by Trade Manager(s)/Shop(s) Affected:

Name:	Date:	Name:	Date:
Signature/Stamp:		Signature/Stamp:	

Principal Occupants:

Name: Julie Birkle	Ext.	Date:
Name:	Ext.	Date:
Name:	Ext.	Date:
Name:	Ext.	Date:

Approval to Proceed: Date:

APPROVED
 By Dara Gomez at 10:23 am, Jun 14, 2018

Notes: **This is for information.**
Before beginning occupants to confirm space availability.
Contractor to provide safe passage escort if required for handicap persons through the corridor.

