



Western UNIVERSITY • CANADA

# Notice of Service Interruption/Area Closure Western University Facilities Management

Service Centre 519-661-3304 (fmhelp@uwo.ca)

Submit by E-mail

Print Form

Date of Interruption/Closure: <input type="text" value="May 7, 2014"/>	Time(s): <input type="text" value="8:00 am - 11:00 am"/>
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Building(s) Affected: #1 <input type="text" value="Elgin Hall"/>	#2 <input type="text"/>
#3 <input type="text"/>	#4 <input type="text"/>

Areas/Rooms Affected Alternate Route/Service:

Building

Service to be interrupted: #1 <input type="text" value="Emergency Generator"/>	#2 <input type="text"/>
#3 <input type="text"/>	#4 <input type="text"/>

Description/Reason for Project:

Requester:  Date of Request:

Supervising Tradesperson:  Unit:

Trade Supervisor:  Unit:  Date:

Contractor:  Phone #:

Coordinator/Project Manager:  Phone #:  Date:

Reviewed by Trade Supervisor(s)/Shop(s) Affected:

Name: <input type="text" value="Electrical Mechanical Shop"/>	Date: <input type="text" value="May 6, 2014"/>	Name: <input type="text" value="Jerry Minler"/>	Date: <input type="text"/>
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Signature/Stamp:

Signature/Stamp:

Reviewed by:

Name: <input type="text"/>	Date: <input type="text"/>
Signature/Stamp: <input type="text"/>	

Principal Occupants:

Name: <input type="text"/>	Ext. <input type="text"/>	Date: <input type="text"/>
Name: <input type="text"/>	Ext. <input type="text"/>	Date: <input type="text"/>
Name: <input type="text"/>	Ext. <input type="text"/>	Date: <input type="text"/>
Name: <input type="text"/>	Ext. <input type="text"/>	Date: <input type="text"/>

Approval to Proceed: Date:  Approval to Proceed: Date:

Notes: