



**Notice of Service Interruption/Area Closure**  
**Western University**  
**Facilities Management**  
**Client Services 519-661-3304 (fmhelp@uwo.ca)**

Submit by E-mail  
 Print Form

Date of Interruption/Closure: Jun 7, 2017	Time(s): 9:00 am - 2:30 pm
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Building(s) Affected: #1 ELGIN HALL RESIDENCE (ELHR) #2 \_\_\_\_\_  
 #3 \_\_\_\_\_ #4 \_\_\_\_\_

Areas/Rooms Affected Alternate Route/Service:  
 Garbage Chutes

Service to be interrupted: #1 \_\_\_\_\_ #2 \_\_\_\_\_  
 #3 \_\_\_\_\_ #4 \_\_\_\_\_

Description/Reason for Project:  
 To perform the semi annual garbage chute cleaning

Requester: Steve MacKay Date of Request: May 24, 2017

Supervising Tradesperson: \_\_\_\_\_ Unit: \_\_\_\_\_  
 Trade Supervisor: Steve MacKay Unit: Motor Shop Date: \_\_\_\_\_

Contractor: Nichols Cleaning Phone #: +1 (519) 451-4999  
 Coordinator/Project Manager: Steve MacKay Phone #: 88764 Date: \_\_\_\_\_

Reviewed by Trade Supervisor(s)/Shop(s) Affected:

Name: Housing Date: May 25, 2017	Name: _____ Date: _____	
Signature/Stamp: <b>APPROVED</b> <i>By Chris Yeo (cyeo3@uwo.ca) at 12:25 pm, May 26, 2017</i>	Signature/Stamp: _____	
Name: _____ Date: _____	Principal Occupants:	
Signature/Stamp: _____		Name: _____ Ext. _____ Date: _____
Name: _____ Date: _____		Name: _____ Ext. _____ Date: _____
Signature/Stamp: _____		Name: _____ Ext. _____ Date: _____
Name: _____ Date: _____	Approval to Proceed: _____ Date: _____	
Signature/Stamp: _____	<b>APPROVED</b> <i>By Dara Gomez (fminterr@uwo.ca) at 3:34 pm, May 26, 2017</i>	

Notes: \_\_\_\_\_