



Notice of Service Interruption/Area Closure
Western University
Facilities Management
 Client Services 519-661-3304 (fmhelp@uwo.ca)

Submit by E-mail
 Print Form

Date of Interruption/Closure: **REVISED** 9:47 am, Jul 13, 2017 Time(s):

Building(s) Affected: #1 #2 #3 #4

Areas/Rooms Affected Alternate Route/Service:
 During the test bells will sound but there is no need to leave the building. However, treat all fire alarms outside of these times as REAL and EVACUATE the building. All rooms must be entered to verify that the signaling device function properly.

Service to be interrupted: #1 #2 #3 #4

Description/Reason for Project:
 Annual Fire Alarm Bell Test.

Requester: Date of Request:

Supervising Tradesperson: Unit:

Trade Manager: Unit: Date:

Contractor: Phone #:

Coordinator/Project Manager: Phone #: Date:

Reviewed by Trade Manager(s)/Shop(s) Affected:

Name: <input type="text" value="Fire Safety"/>	Date: <input type="text"/>	Name: <input type="text" value="Housing"/>	Date: <input type="text" value="Jul 4, 2017"/>
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Signature/Stamp: **REVIEWED**
 By Jenn Romyn (jromyn2@uwo.ca) at 8:35 am, Jul 05, 2017

Signature/Stamp: **APPROVED**
 By Chris Yeo (cyeo3@uwo.ca) at 2:03 pm, Jul 06, 2017

Name: Date:

Principal Occupants:

Signature/Stamp:

Name: <input type="text"/>	Ext. <input type="text"/>	Date: <input type="text"/>
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Name: Date:

Name: <input type="text"/>	Ext. <input type="text"/>	Date: <input type="text"/>
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Signature/Stamp:

Name: <input type="text"/>	Ext. <input type="text"/>	Date: <input type="text"/>
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Name: Date:

Name: <input type="text"/>	Ext. <input type="text"/>	Date: <input type="text"/>
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Signature/Stamp:

Approval to Proceed: Date:
APPROVED
 By Dara Gomez (dgomez5@uwo.ca) at 8:59 am, Jul 07, 2017

Notes: