

Notice of Service Interruption/Area Closure Western University Facilities Management

Client Services 519-661-3304 (fmhelp@uwo.ca)

Submit by E-mail

Print Form

Date of Interruption/Closure August 23, 2016 Time(s): 1:00PM-3:00PM						
Building(s) #1 ESSEX HALL RESIDENCE (EHR) #2 Affected: #3 #4 Areas/Rooms Affected Alternate Route/Service: #4 All rooms, corridors, service spaces. #4						
Service to be interrupted: #1 Fire Alarm System #2 #3 #4 #4 Description/Reason for Project: #4						
Annual Fire Alarm Bell Test. During the test the bells will sound but there is no need to leave the building. However, treat all fire alarms outside of these times as REAL and EVACUATE THE BUILDING. All rooms must be entered to verify that the signalling devices function properly. All rooms will be entered to ensure bells and signalling devices are operating effectively.						
Requester: Jenn Romyn Date of Request: August 19, 2016						
Supervising Tradesperson: Unit:						
Trade Supervisor: Unit:			Date:			
Contractor: Anderson's Electronics			Phone # +1 (519) 657-20	63		
Coordinator/Project Manager: Jenn Romyn			Phone # +1 (519) 521-1579 Date:			
Reviewed by Trade Supervisor(s)/Shop(s) Affected:						
Name: Housing	Date: Aug 19, 2016	Name:	_	Date:		
Signature/ Stamp: APPROVED	-	Signature Stamp:	2/			
Name:	Date:	Principal	incipal Occupants:			
Signature/		Name:		Ext.	Date:	
Stamp:	L-	Name:		Ext. Ext.	Date:	
Name:	Date:		Name:		Date:	
Signature/ Stamp:		Name.	Name: Ext. Date: Approval to Proceed: Date:			
Name:	Date:					
Signature/ Stamp: Stamp						
Notes:						