



**Notice of Service Interruption/Area Closure**  
**Western University**  
**Facilities Management**  
 Client Services 519-661-3304 (fmhelp@uwo.ca)

Submit by E-mail  
 Print Form

Date of Interruption/Closure:  Time(s):

Building(s) Affected: #1  #2   
 #3  #4   
 Areas/Rooms Affected Alternate Route/Service:  
 Entire Building - No hot water will be available on Monday May 15th between 7:00am - 12:00pm to switch in new storage tanks.  
 Limited Hot water will become available again after 12:00pm.

Service to be interrupted: #1  #2   
 #3  #4   
 Description/Reason for Project:  
 Installing 3 new storage tanks.

Requester:  Date of Request:

Supervising Tradesperson:  Unit:   
 Trade Manager:  Unit:  Date:

Contractor:  Phone #   
 Coordinator/Project Manager:  Phone #  Date:

Reviewed by Trade Manager(s)/Shop(s) Affected:

Name: <input type="text" value="Plumber / Fitter Shop"/>	Date: <input type="text" value="May 12, 2017"/>	Name: <input type="text" value="Housing"/>	Date: <input type="text" value="May 12, 2017"/>
Signature/Stamp:		Signature/Stamp:	
Name: <input type="text"/>	Date: <input type="text"/>	Principal Occupants:	
Signature/Stamp:		Name: <input type="text"/>	Ext. <input type="text"/> Date: <input type="text"/>
Name: <input type="text"/>	Date: <input type="text"/>	Name: <input type="text"/>	Ext. <input type="text"/> Date: <input type="text"/>
Signature/Stamp:		Name: <input type="text"/>	Ext. <input type="text"/> Date: <input type="text"/>
Name: <input type="text"/>	Date: <input type="text"/>	Approval to Proceed: <input type="text"/> Date: <input type="text"/>	
Signature/Stamp:			

Notes: