



**Notice of Service Interruption/Area Closure**  
**Western University**  
**Facilities Management**  
**Client Services 519-661-3304 (fmhelp@uwo.ca)**

Submit by E-mail

Print Form

Date of Interruption/Closure

Time(s):

Building(s) Affected: #1

#2

#3

#4

Areas/Rooms Affected Alternate Route/Service:

Exit 3 at Bridge in TA. 120 Area. See attached floorplans.

Service to be interrupted: #1

#2

#3

#4

Description/Reason for Project:

Urgent work on tile floor. Safety issue.

Requester:

Date of Request:

Supervising Tradesperson:

Unit:

Trade Supervisor:

Unit:

Date:

Contractor:

Phone #

Coordinator/Project Manager:

Phone #

Date:

Reviewed by Trade Supervisor(s)/Shop(s) Affected:

Name:

Date:

Signature/  
Stamp:

Signature/  
Stamp:

**APPROVED**

By Jenn Romyn (jromyn2@uwo.ca) at 1:48 pm, Oct 06, 2015



Name:

Date:

Signature/  
Stamp:

Name:

Date:

Signature/  
Stamp:

Name:

Date:

Signature/  
Stamp:

Principal Occupants:

Name:

Ext.

Date:

Name:

Ext.

Date:

Name:

Ext.

Date:

Name:

Ext.

Date:

Approval to Proceed:

Date:

**APPROVED**

By Dan Trudgeon (fminterr@uwo.ca) at 2:26 pm, Oct 07, 2015

Notes:

**Area of Work &  
Exit Closure**

