



Notice of Service Interruption/Area Closure
Western University
Facilities Management
Client Services 519-661-3304 (fmhelp@uwo.ca)

Submit by E-mail
 Print Form

Date of Interruption/Closure: Time(s):

Building(s) Affected: #1 #2
 #3 #4

Areas/Rooms Affected Alternate Route/Service:

Service to be interrupted: #1 #2
 #3 #4

Description/Reason for Project:

Requester: Date of Request:

Supervising Tradesperson: Unit:

Trade Manager: Unit: Date:

Contractor: Phone #:

Coordinator/Project Manager: Phone #: Date:

Reviewed by Trade Manager(s)/Shop(s) Affected:
 Name: Date: Name: Date:

Signature/Stamp: 

Signature/Stamp:

Name: Date:

Principal Occupants:

Signature/Stamp: **REVIEWED**
 By Jenn Romyn (jromyn2@uwo.ca) at 10:00 am, Jul 27, 2016

Name:	Ext.:	Date:
Name:	Ext.:	Date:

Name: Date:

Name:	Ext.:	Date:
Name:	Ext.:	Date:

Signature/Stamp: **APPROVED**
 By Chris Yeo (cyeo3@uwo.ca) at 10:20 am, Aug 02, 2016

Approval to Proceed: Date:

Name: Date:

APPROVED
 By Justin DeGurse (jdegurs3@uwo.ca) at 1:07 pm, Aug 02, 2016

Signature/Stamp: **APPROVED**

Notes: