



Notice of Service Interruption/Area Closure
Western University
Facilities Management
Client Services 519-661-3304 (fmhelp@uwo.ca)

Submit by E-mail
 Print Form

Date of Interruption/Closure <input style="width: 90%;" type="text" value="August 11 2017"/>	Time(s): <input style="width: 90%;" type="text" value="1:00pm - 3:00pm"/>
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Building(s) Affected:	#1 <input style="width: 90%;" type="text" value="Delaware Hall Residence (DHR)"/>	#2 <input style="width: 90%;" type="text"/>	#3 <input style="width: 90%;" type="text"/>	#4 <input style="width: 90%;" type="text"/>
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Areas/Rooms Affected Alternate Route/Service:
 All rooms must be entered to verify that the signaling bell device functions properly. The bells will sound during the test but there is no need to leave the building. However, treat all fire alarms outside of these times as REAL and EVACUATE the building.

Service to be interrupted:	#1 <input style="width: 90%;" type="text" value="Fire Alarm Bell Test"/>	#2 <input style="width: 90%;" type="text"/>	#3 <input style="width: 90%;" type="text"/>	#4 <input style="width: 90%;" type="text"/>
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Description/Reason for Project:
 Annual Fire Alarm Bell Test.

Requester: <input style="width: 95%;" type="text" value="Fire Safety"/>	Date of Request: <input style="width: 95%;" type="text" value="JULY 25, 2017"/>
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Supervising Tradesperson: <input style="width: 95%;" type="text"/>	Unit: <input style="width: 95%;" type="text"/>
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Trade Manager: <input style="width: 95%;" type="text"/>	Unit: <input style="width: 95%;" type="text"/>	Date: <input style="width: 95%;" type="text"/>
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Contractor: <input style="width: 95%;" type="text"/>	Phone # <input style="width: 95%;" type="text"/>
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Coordinator/Project Manager: <input style="width: 95%;" type="text" value="Jenn Romyn"/>	Phone # <input style="width: 95%;" type="text" value="+1 (519) 521-1579"/>	Date: <input style="width: 95%;" type="text" value="JULY 25, 2017"/>
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Reviewed by Trade Manager(s)/Shop(s) Affected:

Name: <input style="width: 95%;" type="text" value="Fire Safety"/>	Date: <input style="width: 95%;" type="text"/>	Name: <input style="width: 95%;" type="text" value="Housing"/>	Date: <input style="width: 95%;" type="text" value="Jul 26, 2017"/>
Signature/Stamp:	Signature/Stamp: <div style="border: 1px solid green; padding: 5px; display: inline-block;">APPROVED <small>By Chris Yeo (cyeo3@uwo.ca) at 10:55 am, Jul 28, 2017</small></div>		
Name: <input style="width: 95%;" type="text"/>	Principal Occupants:		
Signature/Stamp: <input style="width: 95%;" type="text"/>	Name: <input style="width: 95%;" type="text"/>	Ext. <input style="width: 95%;" type="text"/>	Date: <input style="width: 95%;" type="text"/>
Name: <input style="width: 95%;" type="text"/>	Name: <input style="width: 95%;" type="text"/>	Ext. <input style="width: 95%;" type="text"/>	Date: <input style="width: 95%;" type="text"/>
Signature/Stamp: <input style="width: 95%;" type="text"/>	Name: <input style="width: 95%;" type="text"/>	Ext. <input style="width: 95%;" type="text"/>	Date: <input style="width: 95%;" type="text"/>
Name: <input style="width: 95%;" type="text"/>	Approval to Proceed: <input style="width: 95%;" type="text"/>		
Signature/Stamp: <input style="width: 95%;" type="text"/>	Signature/Stamp: <div style="border: 1px solid green; padding: 5px; display: inline-block;">APPROVED <small>By Dara Gomez (dgomez5@uwo.ca) at 1:10 pm, Jul 28, 2017</small></div>		

Notes: