



Notice of Service Interruption/Area Closure
Western University
Facilities Management
Client Services 519-661-3304 (fmhelp@uwo.ca)

Submit by E-mail

Print Form

Date of Interruption/Closure

Time(s):

Building(s) Affected: #1

#2

#3

#4

Areas/Rooms Affected Alternate Route/Service:

Annual Fire Alarm Device Test. Individual devices will be tested throughout the building. All rooms will be entered to perform testing.

See comments in Notes section below.

Service to be interrupted: #1

#2

#3

#4

Description/Reason for Project:

Requester:

Date of Request:

Supervising Tradesperson:

Unit:

Trade Supervisor:

Unit:

Date:

Contractor:

Phone #

Coordinator/Project Manager:

Phone #

Date:

Reviewed by Trade Supervisor(s)/Shop(s) Affected:

Name:

Date:

Signature/
Stamp:

Signature/
Stamp:

APPROVED

By Chris Yeo (cyeo3@uwo.ca) at 4:10 pm, Mar 11, 2015

Name:

Date:

Signature/
Stamp:

Name:

Date:

Signature/
Stamp:

Name:

Date:

Signature/
Stamp:

Principal Occupants:

Name:

Ext.

Date:

Name:

Ext.

Date:

Name:

Ext.

Date:

Name:

Ext.

Date:

Approval to Proceed:

Date:

APPROVED

By Dan Trudgeon (fminterr@uwo.ca) at 9:45 am, Mar 13, 2015

Notes: Devices in individual units will be tested between 9 am and 4:30 pm. Testing will commence in the basement & 1 Lower and the technicians will work their way up to 5 Upper. The expected schedule is as follows: March 17 - Basement/1 Lower/1 Upper/2 Lower/2 Upper March 18 - 2 Upper/3 Lower/3 Upper/ 4 Lower March 19 - 4 Lower/ 4 Upper/ 5 Lower/ 5 Upper