



**Notice of Service Interruption/Area Closure**  
**Western University**  
**Facilities Management**  
**Client Services 519-661-3304 (fmhelp@uwo.ca)**

Submit by E-mail  
 Print Form

Date of Interruption/Closure:  Time(s):

Building(s) Affected: #1  #2   
 #3  #4

Areas/Rooms Affected Alternate Route/Service:

Service to be interrupted: #1  #2   
 #3  #4

Description/Reason for Project:

Requester:  Date of Request:

Supervising Tradesperson:  Unit:

Trade Supervisor:  Unit:  Date:

Contractor:  Phone #:

Coordinator/Project Manager:  Phone #:  Date:

**Reviewed by Trade Supervisor(s)/Shop(s) Affected:**

Name: <input type="text" value="Electrical Shop"/>	Date: <input type="text" value="May 17, 2017"/>	Name: <input type="text" value="Housing"/>	Date: <input type="text" value="May 17, 2017"/>
Signature/Stamp: <input type="text" value="Heather Zavitz"/>		Signature/Stamp: <input type="text" value="APPROVED"/>	<input type="text" value="By Chris Yeo (cyeo3@uwo.ca) at 2:14 pm, May 19, 2017"/>
Name: <input type="text"/>	Date: <input type="text"/>	Principal Occupants:	
Signature/Stamp: <input type="text"/>		Name: <input type="text"/>	Ext. <input type="text"/> Date: <input type="text"/>
Name: <input type="text"/>	Date: <input type="text"/>	Name: <input type="text"/>	Ext. <input type="text"/> Date: <input type="text"/>
Signature/Stamp: <input type="text"/>		Name: <input type="text"/>	Ext. <input type="text"/> Date: <input type="text"/>
Name: <input type="text"/>	Date: <input type="text"/>	Approval to Proceed: <input type="text"/> Date: <input type="text"/>	
Signature/Stamp: <input type="text"/>		<input type="text" value="APPROVED"/>	
		<input type="text" value="By Dan Trudgeon (dtrudgeo@uwo.ca) at 9:43 am, May 23, 2017"/>	

Notes: