



**Notice of Service Interruption/Area Closure**  
**Western University**  
**Facilities Management**  
**Client Services 519-661-3304 (fmhelp@uwo.ca)**

Submit by E-mail  
 Print Form

Date of Interruption/Closure: <input type="text" value="May 29, 2017"/>	Time(s): <input type="text" value="9:00am - 11:30am"/>
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Building(s) Affected: #1 <input type="text" value="MEDWAY HALL RESIDENCE (MHR)"/>	#2 <input type="text" value="ALUMNI HOUSE RESIDENCE (ALHR)"/>
#3 <input type="text" value="SYDENHAM HALL RESIDENCE (SYHR)"/>	#4 <input type="text"/>

Areas/Rooms Affected Alternate Route/Service:

Service to be interrupted: #1 <input type="text" value="Dryer Exhaust"/>	#2 <input type="text"/>
#3 <input type="text"/>	#4 <input type="text"/>

Description/Reason for Project:

Requester: <input type="text" value="Steve MacKay"/>	Date of Request: <input type="text" value="May 24, 2017"/>
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Supervising Tradesperson: <input type="text"/>	Unit: <input type="text"/>
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Trade Supervisor: <input type="text" value="Steve MacKay"/>	Unit: <input type="text" value="Motor Shop"/>	Date: <input type="text"/>
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Contractor: <input type="text"/>	Phone #: <input type="text"/>
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Coordinator/Project Manager: <input type="text" value="Steve MacKay"/>	Phone #: <input type="text" value="88764"/>	Date: <input type="text"/>
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Reviewed by Trade Supervisor(s)/Shop(s) Affected:

<table border="1" style="width:100%"> <tr> <td>Name: <input type="text" value="Housing"/></td> <td>Date: <input type="text" value="May 24, 2017"/></td> </tr> <tr> <td>Signature/Stamp: <input style="background-color: #d9ead3; color: green; font-weight: bold; padding: 5px;" type="text" value="APPROVED"/></td> <td></td> </tr> <tr> <td colspan="2" style="font-size: small; color: green;"><i>By Chris Yeo (cyeo3@uwo.ca) at 12:36 pm, May 26, 2017</i></td> </tr> <tr> <td>Name: <input type="text"/></td> <td>Date: <input type="text"/></td> </tr> </table>	Name: <input type="text" value="Housing"/>	Date: <input type="text" value="May 24, 2017"/>	Signature/Stamp: <input style="background-color: #d9ead3; color: green; font-weight: bold; padding: 5px;" type="text" value="APPROVED"/>		<i>By Chris Yeo (cyeo3@uwo.ca) at 12:36 pm, May 26, 2017</i>		Name: <input type="text"/>	Date: <input type="text"/>	<table border="1" style="width:100%"> <tr> <td>Name: <input type="text"/></td> <td>Date: <input type="text"/></td> </tr> <tr> <td>Signature/Stamp: <input type="text"/></td> <td></td> </tr> </table>	Name: <input type="text"/>	Date: <input type="text"/>	Signature/Stamp: <input type="text"/>	
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Signature/Stamp: <input type="text"/>													
Principal Occupants:													
Name: <input type="text"/>	Ext. <input type="text"/>	Date: <input type="text"/>											
Name: <input type="text"/>	Ext. <input type="text"/>	Date: <input type="text"/>											
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Approval to Proceed: <input type="text"/>													
<table border="1" style="width:100%"> <tr> <td style="background-color: #d9ead3; color: green; font-weight: bold; padding: 10px; font-size: 1.2em;">APPROVED</td> </tr> <tr> <td style="font-size: small; color: green;"><i>By Dara Gomez (fminterr@uwo.ca) at 1:01 pm, May 26, 2017</i></td> </tr> </table>		APPROVED	<i>By Dara Gomez (fminterr@uwo.ca) at 1:01 pm, May 26, 2017</i>										
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