



**Notice of Service Interruption/Area Closure**  
**Western University**  
**Facilities Management**  
**Client Services 519-661-3304 (fmhelp@uwo.ca)**

Submit by E-mail  
 Print Form

Date of Interruption/Closure:  Time(s):

Building(s) Affected: #1  #2   
 #3  #4

Areas/Rooms Affected Alternate Route/Service:

Service to be interrupted: #1  #2   
 #3  #4

Description/Reason for Project:

Requester:  Date of Request:

Supervising Tradesperson:  Unit:

Trade Supervisor:  Unit:  Date:

Contractor:  Phone #

Coordinator/Project Manager:  Phone #  Date:

**Reviewed by Trade Supervisor(s)/Shop(s) Affected:**

Name: <input type="text" value="Plumber Fitter Shop"/>	Date: <input type="text"/>	Name: <input type="text" value="WES"/>	Date: <input type="text"/>
Signature/Stamp:	<b>REVIEWED</b> <small>By Peter (pdearing@uwo.ca) at 10:53 am, Mar 03, 2015</small>	Signature/Stamp:	<b>REVIEWED</b> <small>By Wayne Drummond (ppdwad@uwo.ca) at 9:47 am, Mar 03, 2015</small>
Name: <input type="text" value="Doug Johnson"/>	Date: <input type="text"/>	<b>Principal Occupants:</b>	
Signature/Stamp:		Name: <input type="text"/>	Ext. <input type="text"/>
Name: <input type="text"/>	Date: <input type="text"/>	Name: <input type="text"/>	Ext. <input type="text"/>
Signature/Stamp: <input type="text"/>		Name: <input type="text"/>	Ext. <input type="text"/>
Name: <input type="text"/>	Date: <input type="text"/>	Name: <input type="text"/>	Ext. <input type="text"/>
Signature/Stamp: <input type="text"/>		Approval to Proceed: <input type="text"/>	
Name: <input type="text"/>	Date: <input type="text"/>	<b>APPROVED</b> <small>By Andrew (mfinterr@uwo.ca) at 9:50 am, Mar 04, 2015</small>	
Signature/Stamp: <input type="text"/>			

Notes: