



Notice of Service Interruption/Area Closure
Western University
Facilities Management
Client Services 519-661-3304 (fmhelp@uwo.ca)

Submit by E-mail
 Print Form

Date of Interruption/Closure: Time(s):

Building(s) Affected: #1 #2
 #3 #4

Areas/Rooms Affected Alternate Route/Service:

 Alternate route - St.1 to St.4 on floor below

Service to be interrupted: #1 #2
 #3 #4

Description/Reason for Project:

Requester: Date of Request:

Supervising Tradesperson: Unit:

Trade Supervisor: Unit: Date:

Contractor: Phone #:

Coordinator/Project Manager: Phone #: Date:

Reviewed by Trade Supervisor(s)/Shop(s) Affected:
 Name: Date: Name: Date:

Signature/Stamp: Signature/Stamp:

Reviewed by: Name: Date: Signature/Stamp:
 Principal Occupants: Name: Ext.: Date:
 Name: Ext.: Date:
 Name: Ext.: Date:
 Name: Ext.: Date:

Approval to Proceed: Date: Approval to Proceed: Date:

APPROVED
 By Andrew at 2:03 pm, May 30, 2014

Notes: