



Notice of Service Interruption/Area Closure
Western University
Facilities Management
Client Services 519-661-3304 (fmhelp@uwo.ca)

Submit by E-mail
 Print Form

Date of Interruption/Closure: Time(s):

Building(s) Affected: #1 #2
 #3 #4

Areas/Rooms Affected Alternate Route/Service:

Service to be interrupted: #1 #2
 #3 #4

Description/Reason for Project:

Requester: Date of Request:

Supervising Tradesperson: Unit:

Trade Supervisor: Unit: Date:

Contractor: Phone #:

Coordinator/Project Manager: Phone #: Date:

Reviewed by Trade Supervisor(s)/Shop(s) Affected:

| | | | |
|------------------|-------|---|------------|
| Name: | Date: | Name: | Date: |
| Signature/Stamp: | | Signature/Stamp: | |
| Name: | Date: | Principal Occupants: | |
| Signature/Stamp: | | Name: | Ext. Date: |
| Name: | Date: | Name: | Ext. Date: |
| Signature/Stamp: | | Name: | Ext. Date: |
| Name: | Date: | Name: | Ext. Date: |
| Signature/Stamp: | | Approval to Proceed: <input type="text"/> Date: <input type="text"/> | |
| Name: | Date: | <div style="border: 2px solid green; border-radius: 15px; padding: 10px; text-align: center;"> <p>APPROVED</p> <p><i>By Dan Trudgeon at 4:08 pm, May 05, 2016</i></p> </div> | |
| Signature/Stamp: | | | |

Notes: