



Notice of Service Interruption/Area Closure
Western University
Facilities Management
Client Services 519-661-3304 (fmhelp@uwo.ca)

Submit by E-mail
 Print Form

Date of Interruption/Closure: Time(s):

Building(s) Affected: #1 #2
 #3 #4
 Areas/Rooms Affected Alternate Route/Service:

Service to be interrupted: #1 #2
 #3 #4
 Description/Reason for Project:

Requester: Date of Request:

Supervising Tradesperson: Unit:
 Trade Supervisor: Unit: Date:

Contractor: Phone #
 Coordinator/Project Manager: Phone # Date:

Reviewed by Trade Supervisor(s)/Shop(s) Affected:

Name:	Date:	Name:	Date:	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Signature/Stamp:		Signature/Stamp:		
<input type="text"/>		<input type="text"/>		
Name:	Date:	Principal Occupants:		
<input type="text"/>	<input type="text"/>	Name:	Ext.	Date:
Signature/Stamp:		Name:	Ext.	Date:
<input type="text"/>		Name:	Ext.	Date:
Name:	Date:	Name:	Ext.	Date:
<input type="text"/>	<input type="text"/>	Name:	Ext.	Date:
Signature/Stamp:		Approval to Proceed: <input type="text"/> Date: <input type="text"/>		
<input type="text"/>		<div style="border: 2px solid green; padding: 5px; text-align: center;"> APPROVED <i>By Dan Trudgeon at 3:47 pm, Oct 19, 2015</i> </div>		
Name:	Date:			
Signature/Stamp:				

Notes: