


**The UNIVERSITY of WESTERN ONTARIO**  
**Physical Plant and Capital Planning Services Division**

<b>POLICY:</b>  ROOF ACCESS POLICY			<b>NUMBER:</b> S-26
			<b>PAGE</b> 1 of 1
<b>PREPARED BY:</b>  PP&CPSD	<b>AUTHORIZED BY:</b> David Riddell 	<b>CLASSIFICATION:</b>  SAFETY POLICY	<b>EFFECTIVE:</b> May 4, 2006
			<b>SUPERSEDES:</b> NEW
<p><b><u>PURPOSE:</u></b></p> <p>This policy shall ensure that only authorized and qualified persons, or those under the direct supervision of same, shall be allowed access to roofs of any University building.</p> <p><b><u>RESPONSIBILITY:</u></b></p> <p>Compliance with this policy is the responsibility of all people who gain access to University roofs.</p> <p><b><u>AUTHORIZED ACCESS:</u></b></p> <p><b>Qualified Person:</b> A qualified person is one who understands the regulatory requirements for working at heights, and is familiar with the Roof Maintenance Procedures (e.g., PPD staff).</p> <p><b>Authorized Person:</b> An authorized person is one who has received permission from the Supervisor, Structural Services, or his designate, or is in the company of a qualified person.</p> <p><b><u>RELEVANT POLICIES:</u></b></p> <p>Procedures outlined in WP 44 (Fall Protection), S4 (Roof Maintenance Procedure), and UWO Policy 2.15 (Approval Authorities for Construction and Maintenance Projects) must be adhered to when gaining access to any roof.</p>			