



The University of Western Ontario
Postgraduate Medical Education



Resident/Fellow Travel
Reimbursement Fund

It is recognized that during the course of postgraduate training, residents and fellows benefit from attending conferences and meetings which allow them to better achieve their academic mission and individual career goals. Attendance at such meetings often involves travel. All postgraduate training programs have some resources available to support resident/fellow travel; however, these funds may often be inadequate to support the total costs associated with resident/fellow travel. The Resident/Fellow Travel Reimbursement Fund has been developed by UWO and the hospitals to supplement what is currently provided by the training programs.

Awards: Awards of up to \$2000.00 each (reimbursement upon submission of receipts). Maximum \$10,000 awarded annually. Priority for one award (maximum \$2000) will be given to applications for a leadership development opportunity. Consideration will be given to residents/fellows having demonstrated interest and capacity in leadership. Examples include positions as Chief Resident, PAIRO representative, UWO Housestaff Committee member, or as a member of another committee.

Application: Written applications (up to one page) must be submitted to the Awards Committee. The application must include an outline of the proposed travel using the following **headings**:

1. **objectives** of attending the meeting/course (e.g. enhancement of resident/fellow's ability in one of the following: clinical ability, research, teaching, administration, or leadership.)
2. **time line**
3. **expected benefits** - relevance to program training and/or career aspirations
4. **budget** detailing associated direct costs (e.g. tuition, travel, accommodation)

The application must also include a maximum two-page summary CV highlighting information relevant to the support of the application, and a **letter of support from the Program Director**.

Competitions: Competitions will be held twice per year, depending on the availability of resources. **Deadline for submission of applications will be April 30 and October 31.** Applications may be submitted prospectively or retroactively to Postgraduate Education, Faculty of Medicine & Dentistry, Rm M106, Medical Sciences Bldg, The University of Western Ontario, London, ON N6A 5C1; phone 661-2019; fax 661-3797.

Adjudication: By the Resident Travel Reimbursement Fund Selection Committee. The Committee consists of:

- Associate Dean, Postgraduate Education or designate, Chair
- Three Postgraduate Program Directors
- Three Resident or Fellow representatives
- Administrative Officer, Postgraduate Education
- Vice-President, city-wide Medical Affairs or designate