Scantron Basic/Free Service Only

No changes - No marking - No Fees

ITS SCANEX REQUEST

Date: ___________________  Time: ___________________

Instructor Information

Name: ___________________  Phone: ___________________

E-mail (from Western Directory): ___________________

WebCT OWL Login (must be Faculty or Staff User ID only): ___________________

Course Name and Number: ___________________

Number of Exam Sheets (including answer sheet): ___________________

Submitted by: ___________________  Phone: ___________________

*Condition of the forms may affect the ability of the machine to perform the scan.

ITS Basic Service website: http://www.uwo.ca/its/scanex/