

WebCT OWL



Office of the Registrar Tools in OWL

Overview

The following guide will help you with using the Office of the Registrar Tools in OWL. These tools allow you to provide your students with Office of the Registrar class schedule and exam schedule information from within OWL. As such, whenever the Registrar updates the class schedule or exam schedule, the information in your OWL course will also be updated.

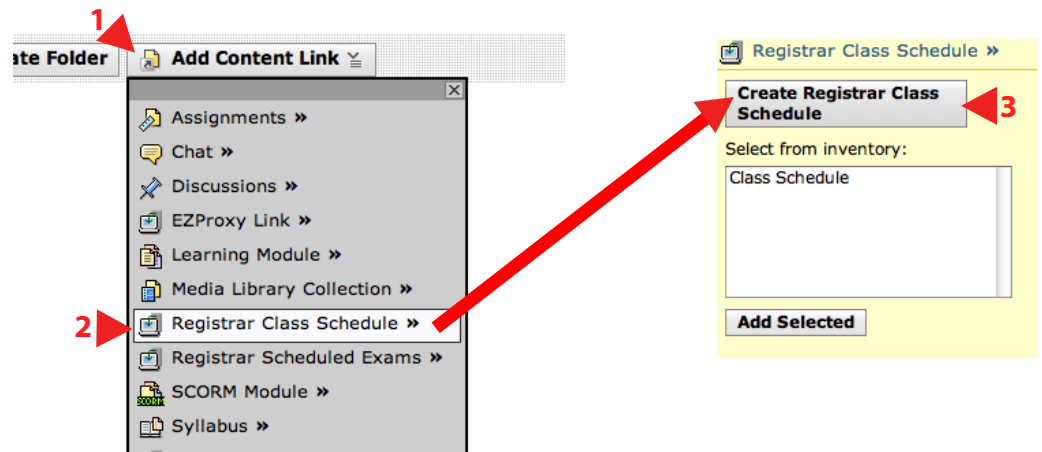
This guide will show you how to:

- Add a class schedule to your course
- Add an exam schedule to your course.

Adding a Registrar Class Schedule

In order to add a Registrar Class Schedule to your course, you must be in the Build tab. You can add this tool to any folder or learning module in your course.

1. Click on the **Add Content Link** button.
2. Click on **Registrar Class Schedule**.
3. In the box that appears, click **Create Registrar Class Schedule**.



4. On the next page,
 - (I) Type in a Title, for example Class Schedule.
 - (II) Click the **Save** button.

Create Registrar Class Schedule 4

* Title:

Settings:

Title	Value
*Service	Registrar Class Schedule
*Service URL	https://studentservices.uwo.ca/secu
*Open in new window	<input type="radio"/> true / <input checked="" type="radio"/> false

Save **Cancel**

5. You will be returned to the folder where you started and a link to the **Class Schedule** will be displayed.



[Lecture Notes '08-'09](#) ▾

Lecture notes, taken by graduate TAs, for each lecture in the course.



[TA Office Hours](#) (Hidden) ▾

Schedule of office hours for TAs in the fall term in the Psych Resource Center (SSC 3115). Please note that you can see any TA for general information, but see those highlighted in yellow for information specific to this section.



[Class Schedule](#) ▾

