

Register New Associated Persons (formerly Special ID's)

This form is used to establish a Western Identification Number for an individual who has a recognized affiliation with Western, but who is not an employee of Western. This identification number could be used to access services on campus including computer accounts, corporate data systems, libraries and buildings.

This access is granted only for administrative requirements and must be approved by the individual in each department assigned to administer these relationships.

Access is granted for a specific period of time, defined by the start and end date of that affiliation with Western (no longer than 1 year).

NOTE: Some personal data is required to determine if the individual has had a previous relationship with Western and to ensure they are re-issued the same Y ^•c!} Á^} cãcã} Á { à^! and User ID when appropriate.

If the individual has had a previous relationship with Western, please provide the following information:	
UWO EMPLOYEE NUMBER:	UWO STUDENT NUMBER:

* Indicates this information is required

* START DATE (YYYY-MM-DD)	* NAME (FIRST) (MIDDLE) (LAST)		
* BIRTH DATE (YYYY-MM-DD)	* GENDER	LAST 4 DIGITS OF SIN	
COUNTRY	ADDRESS		
CITY	PROVINCE	POSTAL CODE	
* END DATE (YYYY-MM-DD)	* DEPARTMENT		* DEPT. CODE
* NAME OF DEPARTMENT FACULTY/STAFF MEMBER ACCOUNTABLE FOR RELATIONSHIP			*CONTACT PHONE NUMBER

***SELECT TYPE OF RELATIONSHIP**

BOARD OF GOVERNORS MEMBER (ZZ651)	UNIVERSITY OF WESTERN ONTARIO ZZZI ID
CHAPLAIN (ZZ650)	TUTOR-PHC PARTICIPANT (ZZ020)
CLINICAL EDUCATOR (ZZ013)	VISITING RESEARCHER/SCIENTIST (ZZ601)
CONTRACTED ADMINISTRATIVE SUPPORT (ZZ500)	VISITING SCHOLAR (ZZ600)
CONTRACTED OTHER (ZZ501)	VISITING STUDENT (ZZ551)
CO-OP STUDENT (ZZ550)	VOLUNTEER (ZZ700)
EMPLOYEE OF WESTERN ONTARIO ZZZI ID	FACULTY RELATIONS (ZF000, ZF001)
EMPLOYEE OF WESTERN ONTARIO ZZZI ID	
EMPLOYEE OF WESTERN ONTARIO ZZZI ID	
EMPLOYEE OF WESTERN ONTARIO ZZZI ID	
EMPLOYEE OF WESTERN ONTARIO ZZZI ID	
EMPLOYEE OF WESTERN ONTARIO ZZZI ID	

DEPARTMENT AUTHORIZATION _____

DATE _____