Postdoctoral Fellows (represented by PSAC) and Postdoctoral Associates: Elections for Health Care Spending Account and Professional Expense Reimbursement Account (2018)

Name:  
Employee ID:  
Effective Date: January 1, 2018

You will receive $1,400 in Flex Credits that you can allocate between your Health Care Spending Account and your Professional Expense Reimbursement Account in $100 increments.

Your benefits may include a Health Care Spending Account (HCSA) that you can use to pay for a wide range of medical and dental expenses.

Your benefits may include a Professional Expense Reimbursement Account (PER) that can be used to pay for things like conference registration, conference travel and accommodation, to purchase a computer or software, and for other expenses.

If you require further information, please call our Human Resources Communication Center at (519) 661-2194.

**Maximum Allocation Amount: $1,400**

<table>
<thead>
<tr>
<th>Health Care Spending Account</th>
<th>Allocation Amount ($100 increments)</th>
<th>Professional Expense Reimbursement Account</th>
</tr>
</thead>
</table>

If you do not return this form by the deadline, the default allocation will be $1,400 to your Health Care Spending Account

Signature: ____________________________  Date: __________

**Office Use Only:**

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<thead>
<tr>
<th>Keyed on Peoplesoft</th>
<th>Initials &amp; Date</th>
<th>Reported to Manulife</th>
<th>Initials &amp; Date</th>
<th>Reported to Finance</th>
<th>Initials and Date</th>
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