

**MEMO**

Date: November 13, 2014  
Attention: Facilities Management Personnel  
From: Jim Galbraith  
Subject: Staff Announcement - Horticulturist

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Dear Colleagues,

I am pleased to announce that Ethan Langerak has joined Landscape Services as a Horticulturist, effective Monday, November 17, 2014.

Please join me in welcoming Ethan and wishing him every success in Facilities Management.

Sincerely,



Jim Galbraith  
Manager,  
Landscape Services and Waste Management