



# Request for Access to Corporate Information - Avantis

**PLEASE NOTE:** This form can only be processed if the requestor has a Western user id and all fields are filled in.

## SECTION I - REQUESTOR

UWO Employee Id Number: \_\_\_\_\_ UWO User Id: \_\_\_\_\_

\_\_\_\_\_  
Name (full name with middle initial)

\_\_\_\_\_  
Title

\_\_\_\_\_  
UWO email address: \_\_\_\_\_

\_\_\_\_\_  
Building/Room

\_\_\_\_\_  
Phone Extension

\_\_\_\_\_  
Requestor's Signature

\_\_\_\_\_  
Date

By signing this request for access to central data, the REQUESTOR understands and accepts the responsibilities outlined in the University Of Western Ontario Policies and Procedures "Code of Behaviour for use of Computing Resources and Corporate Data" No.1.13  
<http://www.uwo.ca/univsec/mapp/section1/mapp113.pdf>

## SECTION II – ACCESS APPROVAL

\_\_\_\_\_  
Unit Head's Name

\_\_\_\_\_  
Unit Head's Signature

\_\_\_\_\_  
Unit Head's Title

\_\_\_\_\_  
Date

By signing this request for access to central data, the REQUESTOR understands and accepts the responsibilities outlined in the University Of Western Ontario Policies and Procedures "Code of Behaviour for use of Computing Resources and Corporate Data" No.1.13  
<http://www.uwo.ca/univsec/mapp/section1/mapp113.pdf>

### For Internal Use Only

Completed by: \_\_\_\_\_ Date completed: \_\_\_\_\_