

**Department of Film Studies
Faculty of Arts and Humanities**

FILM STUDIES 409E : Undergraduate THESIS Course : 2005-06

AGREEMENT/CONSENT OF SUPERVISION

Student Name: _____ email: _____

Student Number/Faculty: _____

Topic: _____

Proposal: _____

The supervising professor will be responsible for finding a second reader. [One of the readers must be a full-time member of the department.] Together they will assign a grade which will be given to the Chair of Film Studies within one week after the end of classes.

3 Research Questions: _____

Thesis Supervisor (name/signature): _____

Second Reader (name/signature): _____

Please return to: The Chair, Department of Film Studies by 30 May 2005
Room 80 University College

Film Studies 409E Undergraduate Thesis

Description: Individual instruction in the selection of a topic, the preparation of materials, and the writing of a thesis. Students who wish to take this course must apply to the Chair of the Department. The course is restricted to students in fourth year of an Honors Specialization in Film Studies.

Prerequisite(s): Registration in fourth year of an Honors Specialization in Film Studies and permission of the Department.

Permission is normally granted only to students having at least a high "B" average.

1.0 course.

The thesis must be submitted for assessment by the final day of classes

Planning your program of study

If you are considering enrolling in Film 409 E for the next academic year, it is recommended that you select a topic and book an appointment to discuss this topic with an appropriate Faculty member **before** the end of the April exam period. Over the next two months you should develop your topic into a thesis proposal that delineates an argument, a methodology and 3 key research questions (no more than one page). This document is not meant to be a point of departure for your research and will no doubt have to be revised as you learn more about your topic. This information should be entered into the 409 form available online and from Ms. Jennifer Tramble. Once the form is complete, it should be sent to the Faculty member you have approached for supervision for his/her approval. After obtaining your supervisor's signature on the form, you must then submit this document for final approval to the office of the Chair by **May 30th**.

Responsibilities of the Student

- i) discussing with the supervisor the type of guidance and comment they find most helpful, and agreeing on a set schedule of meetings;
- ii) taking the initiative in raising problems or difficulties, however, elementary they may seem;
- iii) maintaining the progress of the work in accordance with the stages agreed with the supervisor, including in particular the presentation of written material as required in sufficient time to allow for comments and discussion before proceeding to the next state
- iv) to produce a first draft **no later than the first week in March**

Responsibilities of the Supervisor

- i) giving guidance about the nature of research and the standards expected (including standards of presentation, e.g. in relation to referencing and presenting bibliographic material), about the planning of the research program, about literature and sources, and about the problem of plagiarism.
- ii) Requesting written work as appropriate, and returning such work with constructive criticism and in reasonable time.
- iii) Maintaining contact through regular meetings
- iv) **The supervising professor will be responsible for finding a second reader.** [One of the readers must be a full-time member of the department.] **Together they will assign a grade which will be given to the Chair of Film Studies within one week after the end of classes.**

Meetings

In the first week of the Autumn semester you should meet with your supervisor to schedule regular meeting times. Students and supervisors should meet a minimum of once every 2 weeks.

Getting Started—Assignment 1

The Department recommends that in consultation with your supervisor you undertake the construction of a bibliography upon which you will base the writing of a general literature review of your topic's key concepts.

Research Forums

To provide Thesis students with peer support and opportunities for discussing their work in progress two research forums will be held in the first term and one in the second.

Undergraduate Thesis Symposium (optional)

A symposium where students present a 20 minute paper based on their research findings will be held sometime in the first week of April. This component of 409 is optional.