1. Minutes from last meeting were approved.

2. Director Remarks:

   - Annual Report – quick review, received feedback and will repost changes on BMI website
   - **Motion:** To offer Lisa Archibald & Janis Cardy BMI Associate Member appointments. Motion seconded and passed.
   - Junior recruitment still continuing. Five candidates interviewed to date and feedback has been received. The Search Committee reviewed the feedback and reached a unanimous decision to pursue one candidate so far and the offer has been sent out. The remaining four candidates were informed that they were not successful. Now interviewing more candidates over the next month or so - some candidates are internal.
   - Recommend coordinating a joint meeting with cognitive neuroscientists from Geneva, to follow HBM in 2016 – maybe on July 2 or 3, 2016. Suggest a small workshop for about 8 PIs and their trainees to get together in a more organized way.
   - The motion to provide NSERC and CFI matches for postdocs was approved by the committee. Letters have been sent out with applications. No match requirement unless candidates are successful and meet BMI standards.
   - Mel Goodale is chairing a committee on Mentoring Postdoctoral Fellows. The committee objective is to formalize a process for incoming postdocs so they may access formal mentoring opportunities to assist in their career development. This process would be managed and monitored through SGPS (Mihaela Harmos). All ADRs have agreed to be available to mentor, especially as consultants for funding opportunities.
   - New building conceptual design is signed off. Reviewed latest layouts and all requests completed. Looking at colours, flooring and carpeting now.
   - Postdoctoral competition: guidelines and application form reviewed and feedback submitted. To be posted to website and email announcement will be released shortly. Competition deadline is November 1, 2015.
   - International Postdoctoral Fellows – new rules on work permits for hires and visitors. See Mihaela Harmos, SGPS for more information.

3. BMI Symposium and visit by the International Scientific Advisory Board

   - Symposium website and final program schedule was reviewed by committee members.
Brain and Mind
Steering Committee Meeting Minutes

September 9, 2015 from 11:00 am - 12:00 pm
Room 245A NSC

Present: Mel Goodale, Jessica Grahn, Adrian Owen, Ingrid Johnsrude, Stefan Köhler, Daniel Ansari, Brian Corneil, Charles Weijer (Rotman), Patrick Callaghan, Daniel Cameron (Grad), Lorina Naci (Postdoc), and Florence Lourdes

Regrets: Jody Culham (on sabbatical)

- Final symposium logistics are being arranged, including room confirmation for presentations.

4. Financial Update

- The Cluster funding financial status was reviewed by Patrick Callaghan. Most expenses are on target for this year.

5. Postdoctoral Update

- Postdoctoral Career Workshop - academic postdoc career workshop has 40 trainees registered and registration is now closed.
- Revisited establishing a mentoring committee in BMI to mentor common issues with postdocs at coffee time. PIs willing to participate – maybe start with short presentation on a topic such as grant writing. To see Dan Cameron and Lucilla Cardinali about incorporating into Coffee Talks on Tuesday and Fridays.

6. Graduate Students Update

- Graduate students also interested in the mentoring program and including topics in the Coffee Talk sessions. Senior trainees would also be good mentoring resources for junior trainees.
- There will be an election shortly for a new Grad representative. To forward Dan Cameron future meeting dates.

7. Other Business

- Members asked to start thinking about framework for potential BMI leadership changes in the future. Jessica Grahn to speak at Town Hall meeting to encourage others to contemplate about the coordination of a succession planning committee and its objectives.
- Animal labs preparing for Peter Singer visit taking place just before BMI Symposium.
- Next Meeting to be rescheduled.

Meeting Adjourned at 12:00 pm.