Brain and Mind
Steering Committee Meeting
October 30, 2013
Minutes
Mel Goodale, Stefan Köhler, Brian Corneil

Regrets: Jessica Grahn, Adrian Owen

1. Space committee report:
The Space Committee report was discussed. Office space needed for Ingrid Johnsrude (arriving summer 2014), Andrew Pruszynski (fall 2014) and Brian Timney (summer 2015).

Gribble Lab to house the Kinarm.

Recommend that sound chambers could go into the ERP lab, if passes inspection.

Space to house the driving simulator was discussed.

Recommend monitoring the use of the 2nd floor testing rooms.

2. Reception/Secretarial position:
The receptionist/secretary position has been a part-time, contract position since September, 2011. A job description for a full-time position was posted and interviews were conducted. This position assists the Administrative Co-ordinator for the BMI daily and other BMI PI’s, when time allows, with light duties such as photocopying, making reservations, sending communications out to the members, etc. but secretarial support cannot be dedicated to specific PI’s.

3. Data storage re: 7T
With increased usage of 7T by BMI members, imaging data storage may run out. Recommend that PI’s include funds for this storage when writing new grants.

4. Western Research Chairs and Cluster Funds: Town Hall meeting
PI’s were consulted widely when developing the Cluster Fund proposal. The working group (consisting of Menon, Goodale, MacDonald, Chronik, Everling, Ansari, Owen) held three evening meetings from August through October. Recommend a Town Hall meeting to discuss the implementation of the proposal.

5. Additional items
With Adrian and Jessica on parental leave until 2014, interim members will be appointed. Jody Culham and Daniel Ansari have kindly agreed to step in.

Meeting Adjourned.